

Create Your Own Wordpress Site in Less than 3 Hours

Step-By-Step
Instructions to
Create Your Own
Wordpress Site

Preface

Chapter 1

Introduction

The Wordpress community are a faithful lot, always interested in learning and dedicating their time to advancing the Wordpress engine to be as intuitive and progressive as possible. With the noble aim to be all web master's weapon of choice, Wordpress experts have evolved what once was a simple blog engine into the full scale Content Management System that I present to you today.

Of course, nobody can craft a product that will be universally ready and tuned for every project or person. By stripping the platform , bit by bit, I have engineered a truly unique and custom experience for you that will fluently fit into your workflow and allow for easy and seamless content creation.



I've configured the backend of your website to be built around two basic concepts - Posts and Pages. Posts are typical blog entries. A series of articles, listed reverse-chronologically that will be displayed on both the homepage and blog page automatically.

Pages are used for more static content and will not need to be changed frequently. Pages are essentially the back-bone to the website and are set up for minor text edits or for creating new repeater content - like adding another slide to your slider or creating additional F.A.Q's

In the following pages I will walk you through all the custom features and explain the Wordpress essentials.

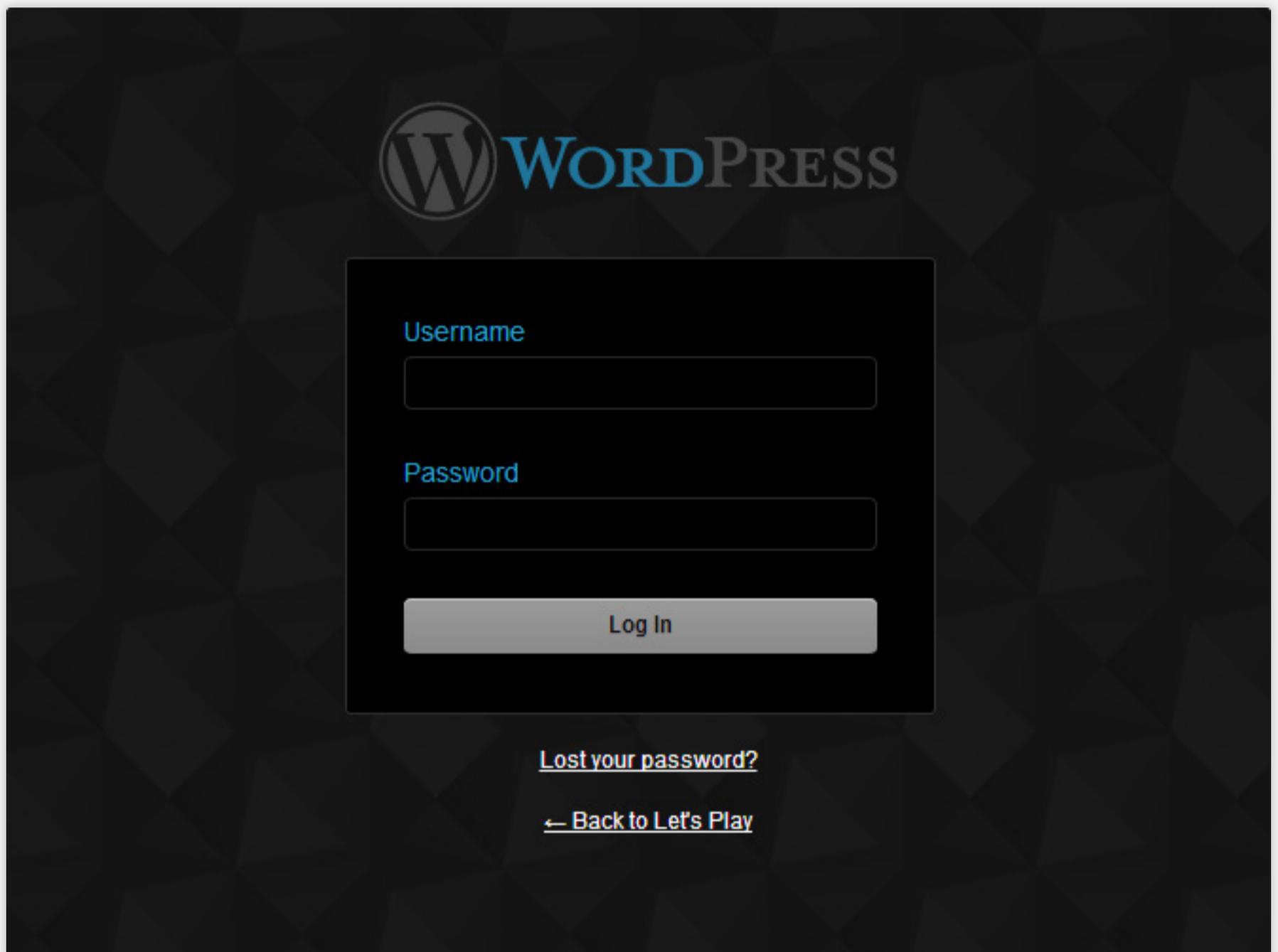
Essentials

Chapter 2

Login

Before you can make any changes to your site, you will need to log in. The login for your site can be found at the following URL

 <http://your-domain.com/wp-admin>



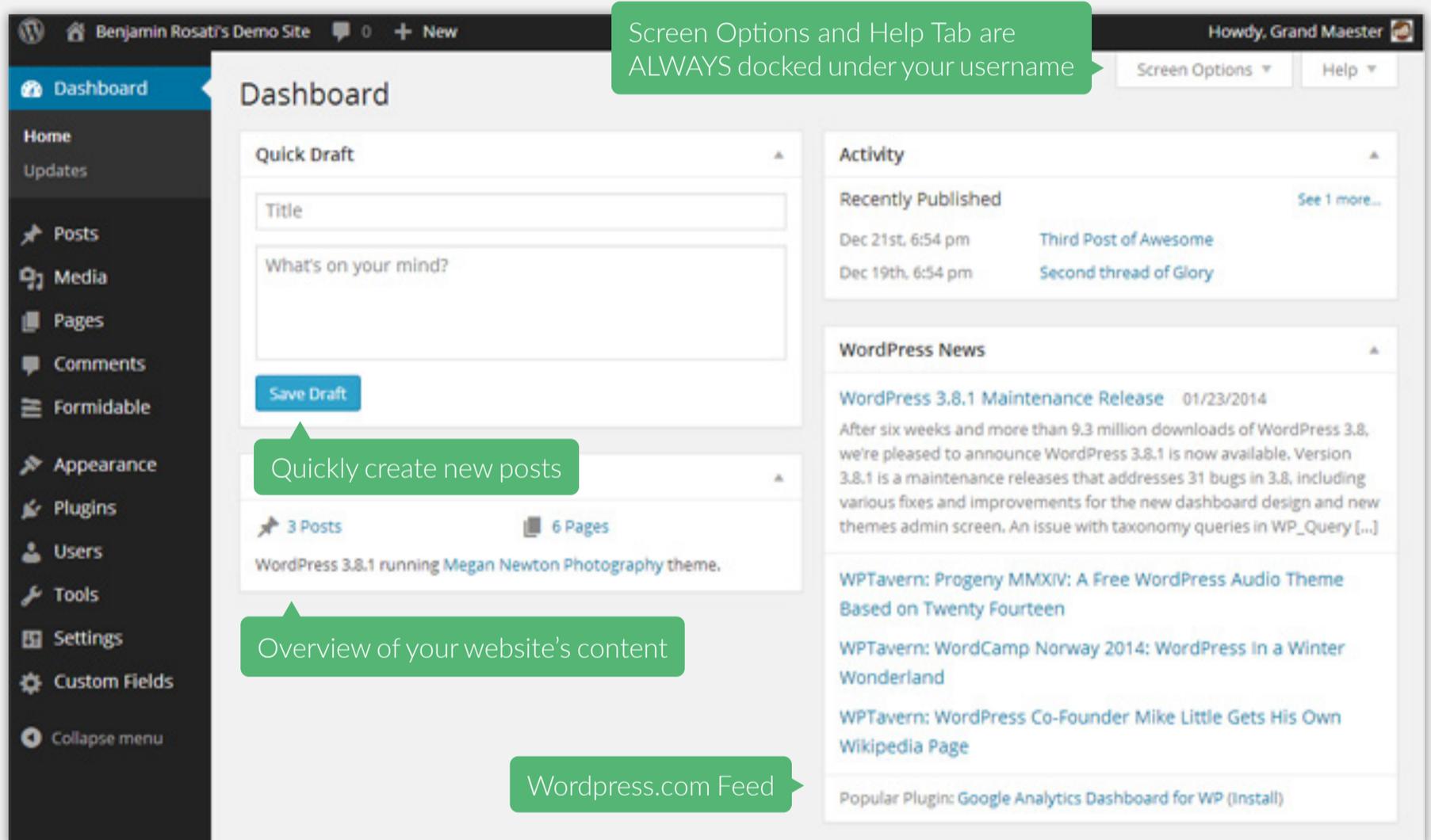
Dashboard

Once you've logged in, your main administration homepage, the dashboard, will greet you. At the very top of your Dashboard (and across every page) you will see the name of your site. Clicking this will open up to your site's homepage. You will also see the name of the account you are currently logged in as. Move your cursor over your name to reveal the Log Out link as well as a link to edit your Profile.

The screenshot shows the WordPress dashboard for 'Benjamin Rosati's Demo Site'. The top navigation bar includes the site name and a 'New' button. A callout points to the site name, stating: 'This is the name of your site. It's also a link to your index page'. In the top right corner, the user's name 'Howdy, Grand Maester' is displayed with a profile picture. A callout points to this name, stating: 'This is the name of the account you are currently logged in as'. Below the name, a dropdown menu is visible with options: 'Grand Maester', 'grand maester', 'Edit My Profile', and 'Log Out'. A callout points to this menu, stating: 'Hovering over your username reveals links to edit and log out of your account'. The main content area features a 'Welcome to WordPress!' message and a 'Get Started' section with a 'Customize Your Site' button. Below this, there are 'Next Steps' and 'At a Glance' widgets. The 'At a Glance' widget shows '3 Posts' and '6 Pages'. The 'Activity' widget shows 'Recently Published' posts: 'Third Post of Awesome' (Dec 21st, 6:54 pm) and 'Second thread of Glory' (Dec 19th, 6:54 pm). A 'Quick Draft' section is also visible at the bottom.

Meta Boxes

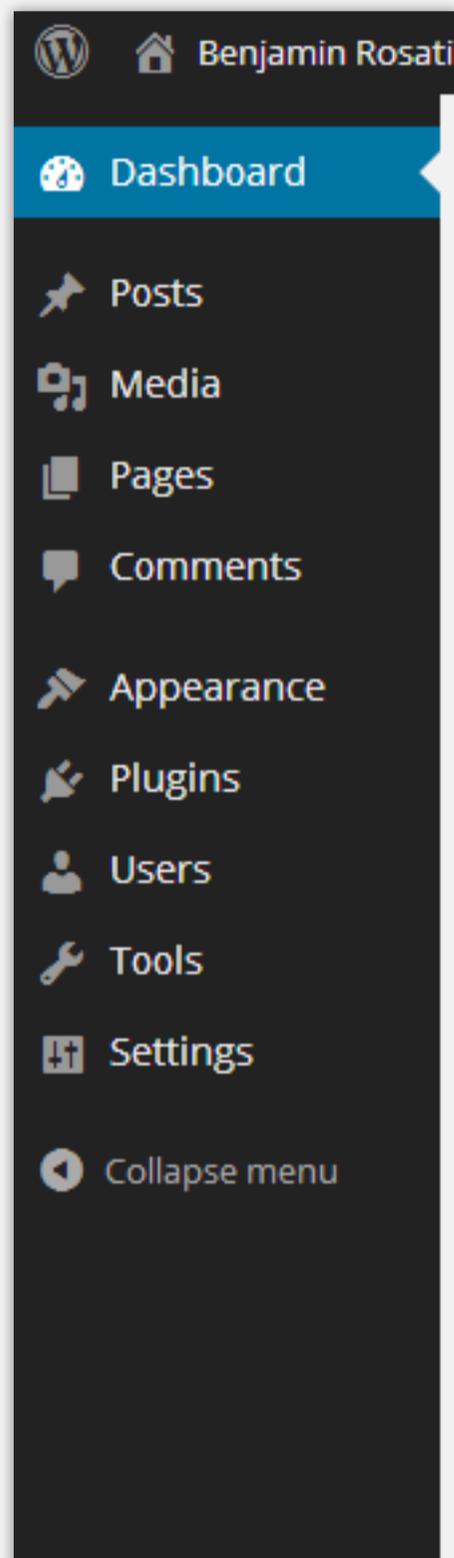
On every admin page, just below your account name, there are two small tabs labeled **Screen Options** and **Help**. Clicking either of these will cause a panel to slide down. The **Screen Options** tab will display various options that allow you to configure which meta boxes you wish to see displayed. The **Help** tab displays info docs from *Wordpress.com*.



By default, I have set the **Screen Options** tab to display all the standard Wordpress tabs. I personally don't find any of these useful and recommend turning them all off.

Admin Navigation Panel

On the left hand side of every admin page you will see your admin navigation menu. This is where you'll find the links to specific admin pages for editing, updating, and creating new content for your site.



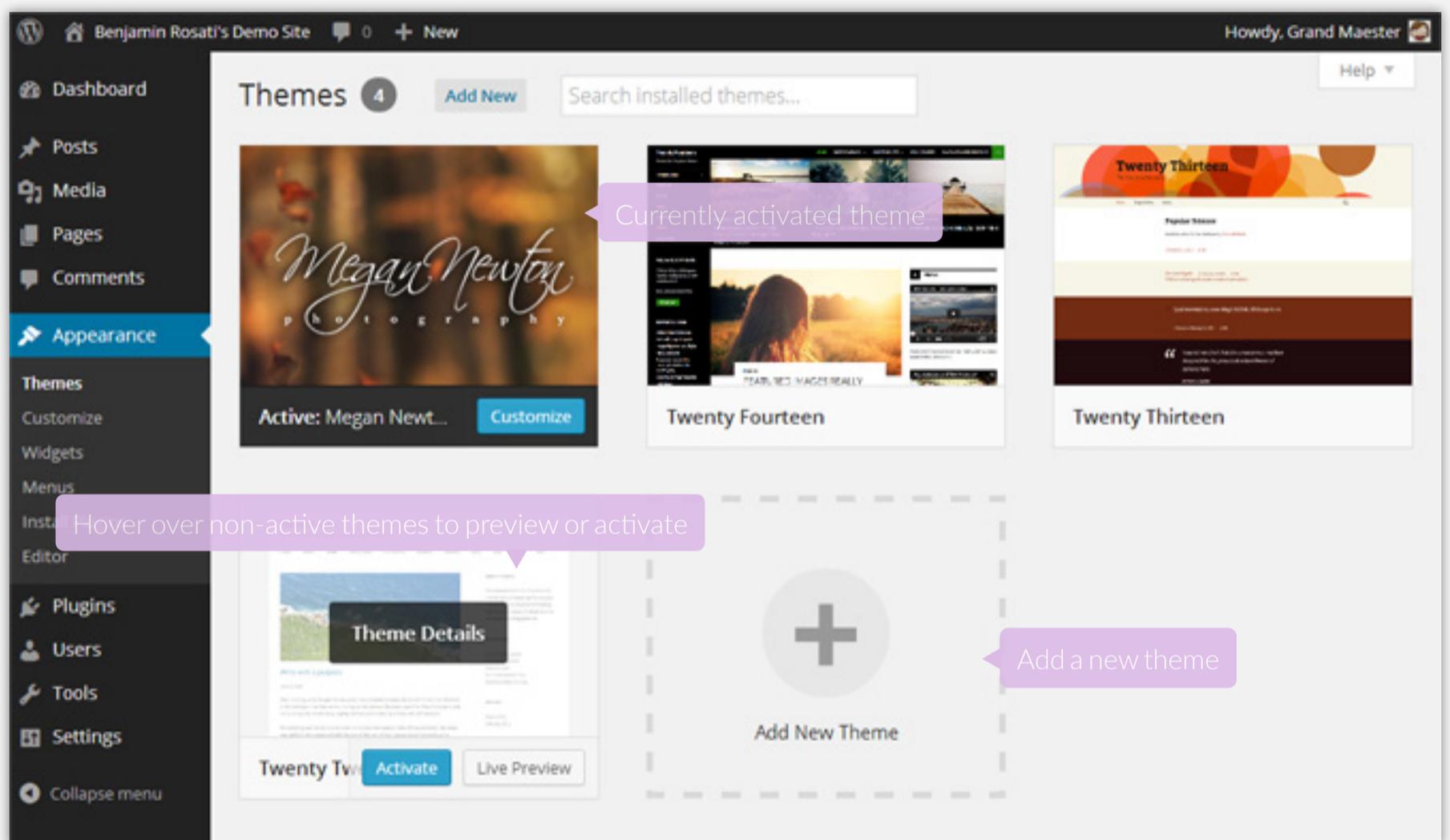
- ▶ **Dashboard** is your login landing page and displays helpful resources and website updates
- ▶ **Posts** is where you can create or edit blog posts
- ▶ **Media** is where images & videos inserted into blog posts are saved
- ▶ **Pages** allows you to create and edit website pages [more info - http://en.support.Wordpress.com/post-vs-page/](http://en.support.Wordpress.com/post-vs-page/)
- ▶ **Comments** stores all your websites comments and allows you to edit, add or delete them
- ▶ **Appearance** stores options to change the aesthetics of your website
- ▶ **Plugins** allow you to edit or upload any additional utilities for your site
- ▶ **Users** will let you add additional accounts for your website admins to log in with
- ▶ **Tools** includes features built by Wordpress to extend your websites functionality
- ▶ **Settings** allows you to make universal changes to how your website functions

Activating Theme

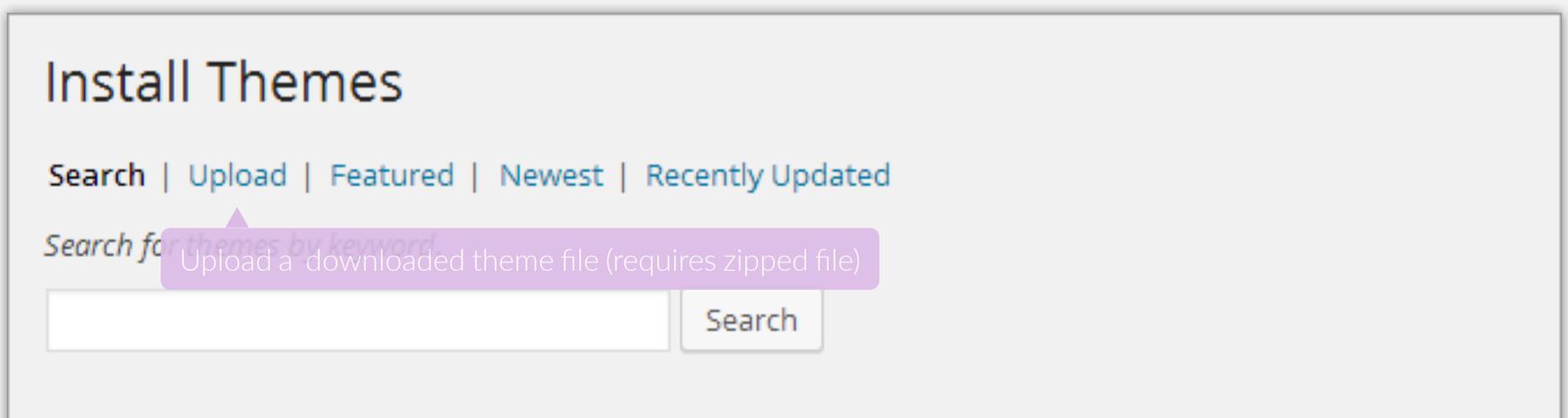
Chapter 3

Appearance overview

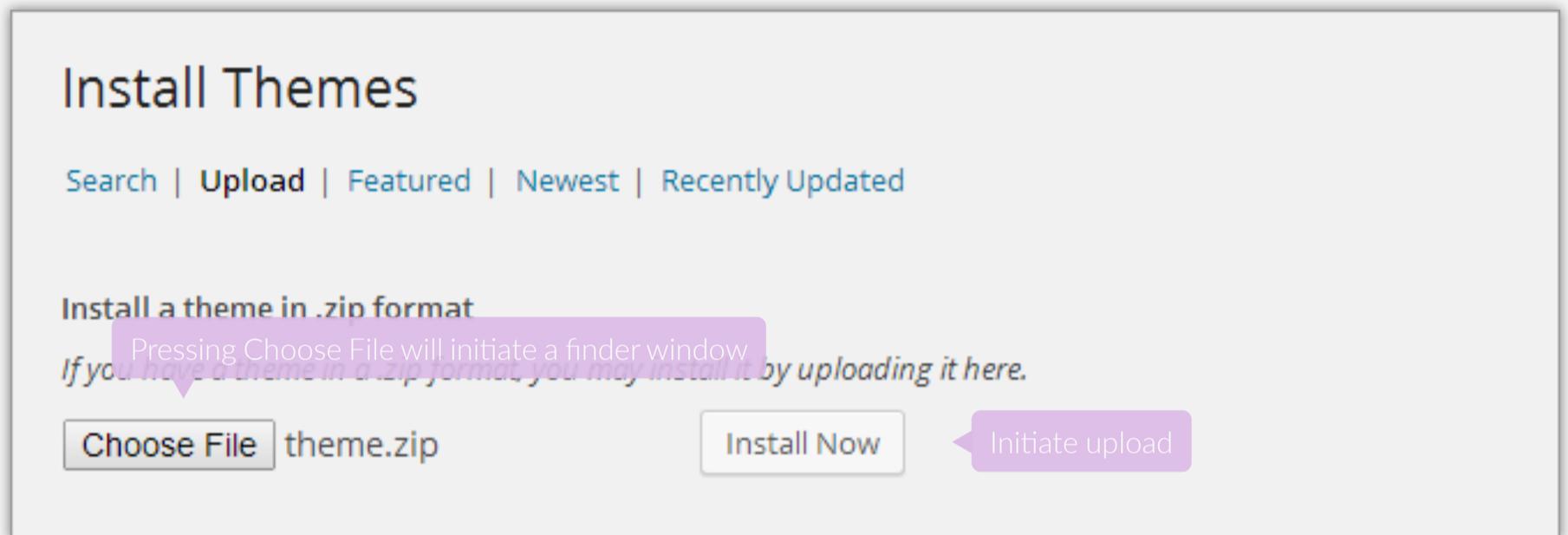
The **appearance** menu item will link you directly to your themes page. A theme is essentially a skin for your Wordpress website and (depending on the theme) may extend the functionality of your admin control panel.



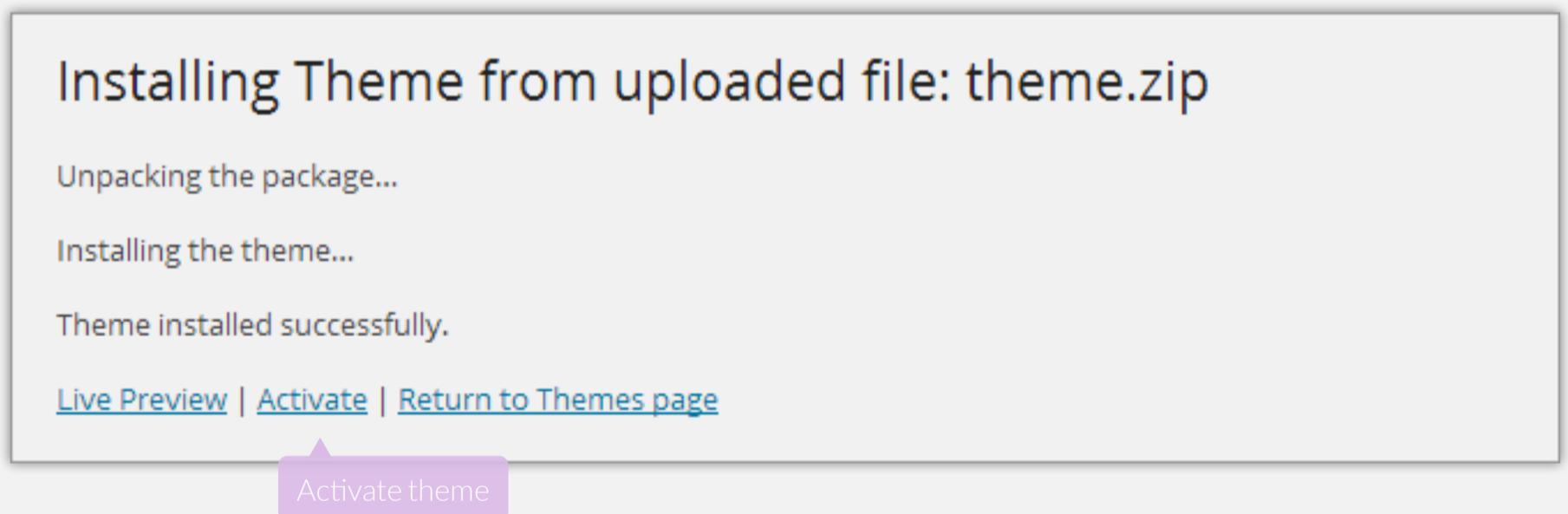
To install the a custom theme navigate to the **Install Themes** tab and click on the **upload** link.



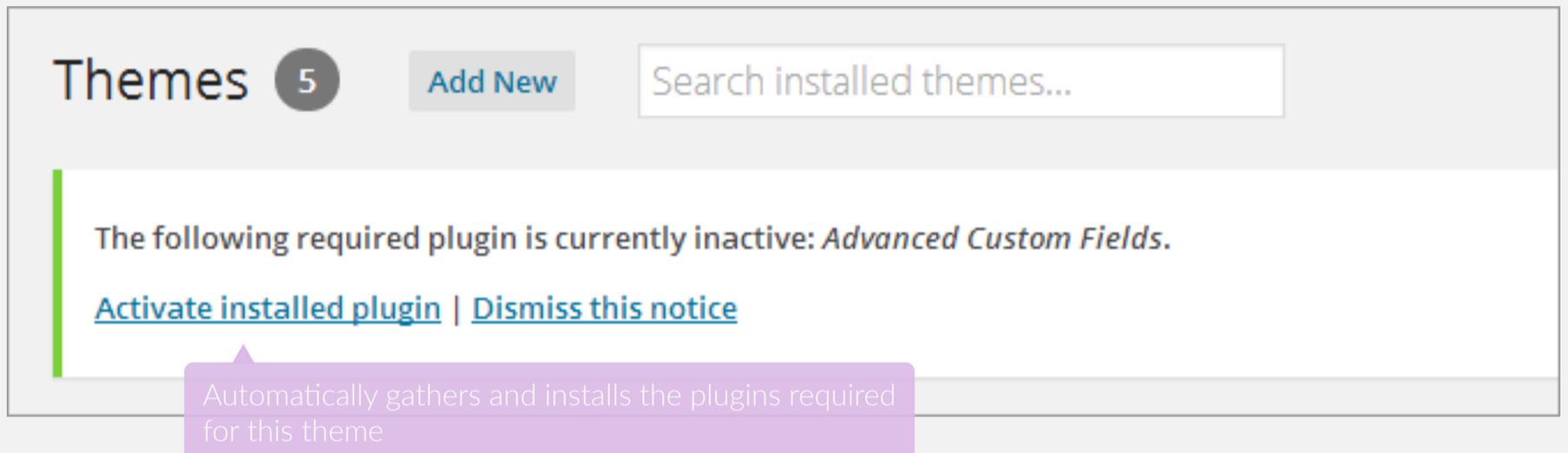
Click **Choose File** and select the zipped theme file for the 'Let's Play' theme. The file name will be inserted into the input field and you're all set to begin upload by clicking **Install Now**.



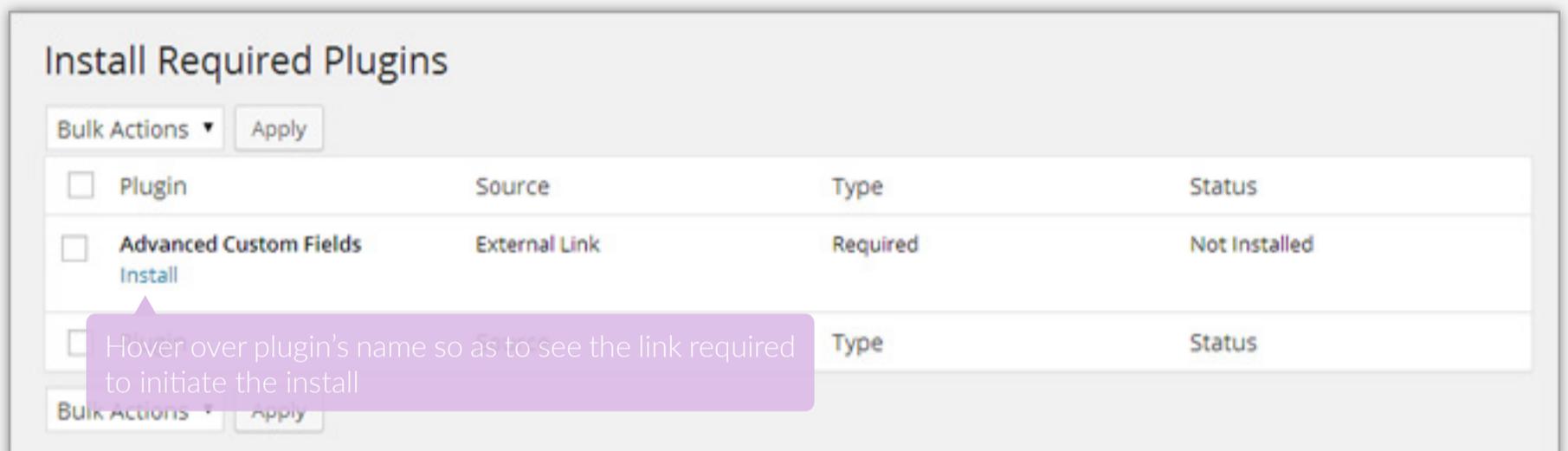
The theme will automatically begin unpackaging itself to your server and installing to your Wordpress control panel. After the theme successfully installs, you can activate the theme by clicking the **activate** link.



Upon **Activation** you will then be redirected to the default *Appearance* page and a yellow prompt will be displayed at the top of every page if you don't have the required plugins installed for the activated theme.

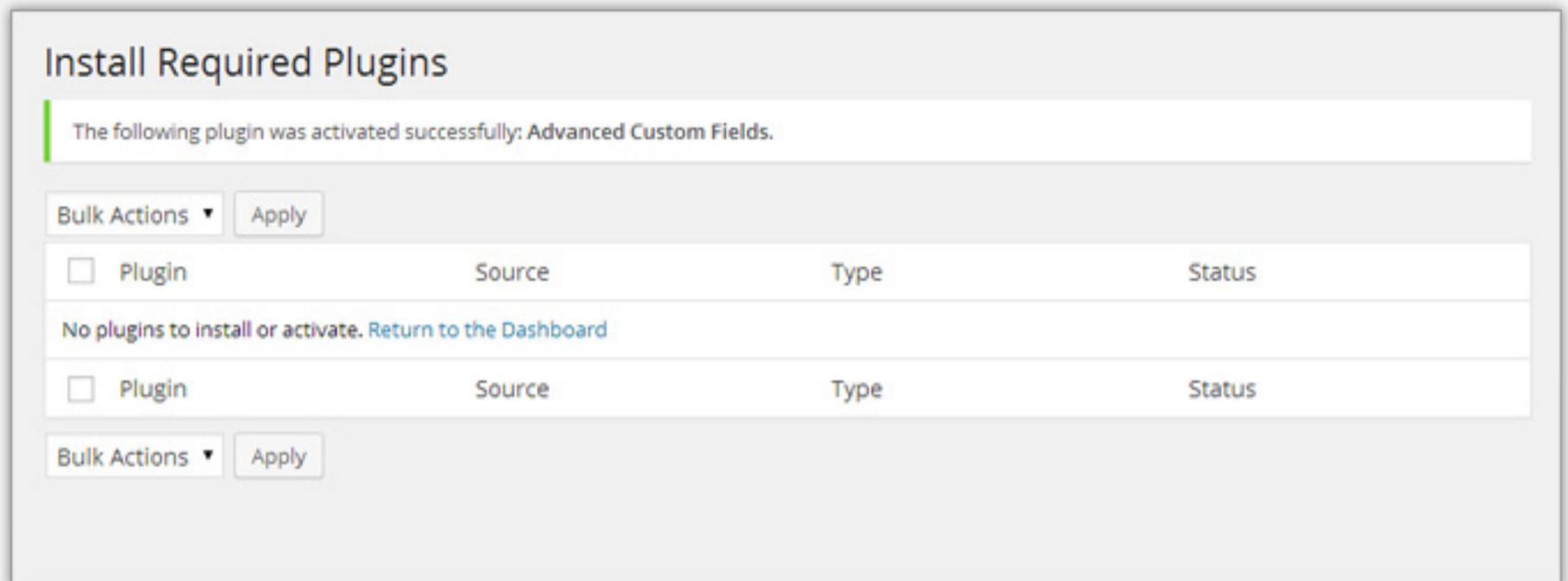


Your theme will not function (and will probably return a white page if you try to preview it) without the correct plugins installed. Initiate plugin installation by clicking the first link in the prompt window.



Hovering over each required plugin will create a link beneath the plugins name allowing you to initiate the install.

After installation, follow the screen prompts back to the *Required Plugins* screen and activate each plugin by hovering over the installed plugins name.



Once every required plugin has been installed and successfully activated, your *Required Plugins* screen will confirm by having an empty list.

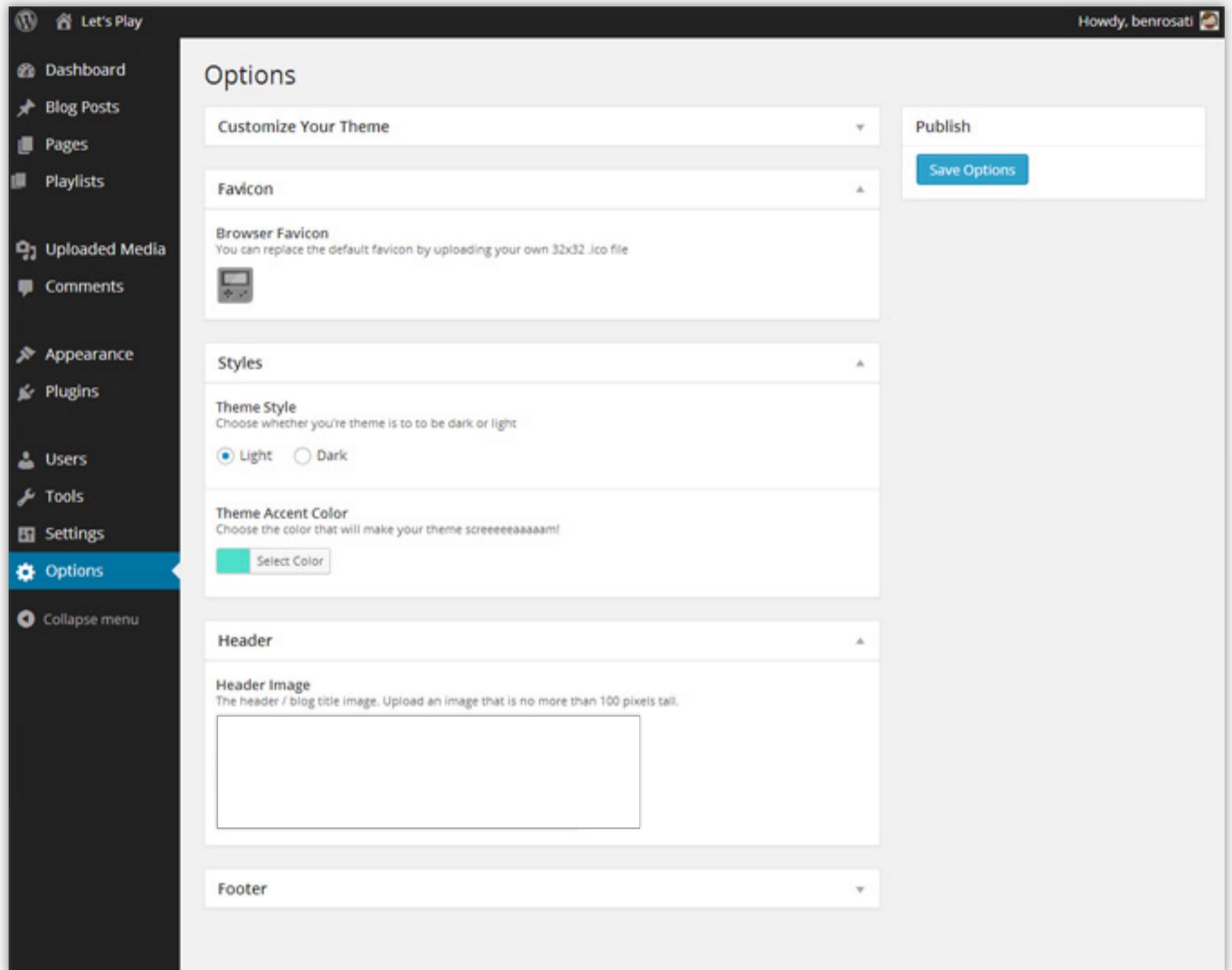
You are now ready to use your theme to its fullest extent. The next few chapters of this guide will quickly cover Wordpress features and default functionality.

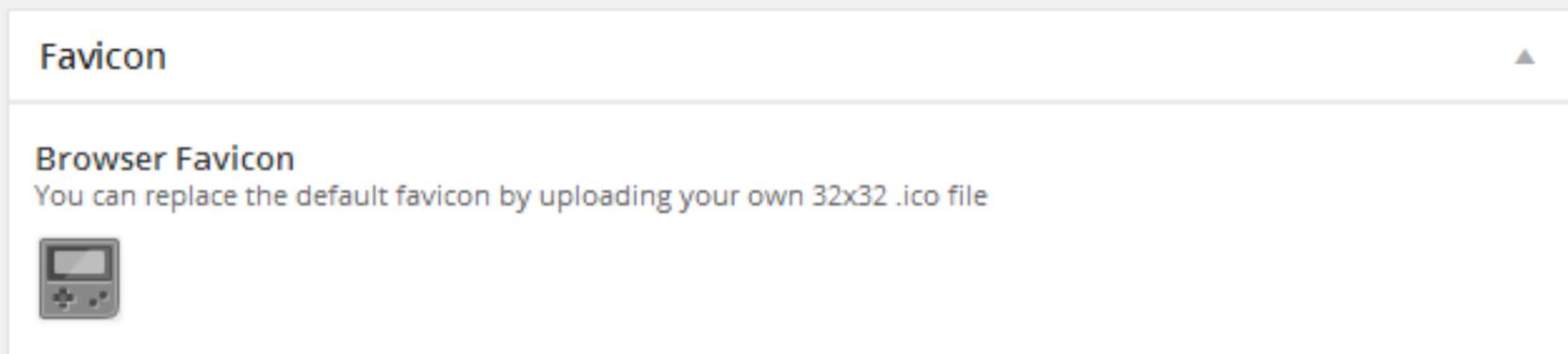
Theme Options

Chapter 4

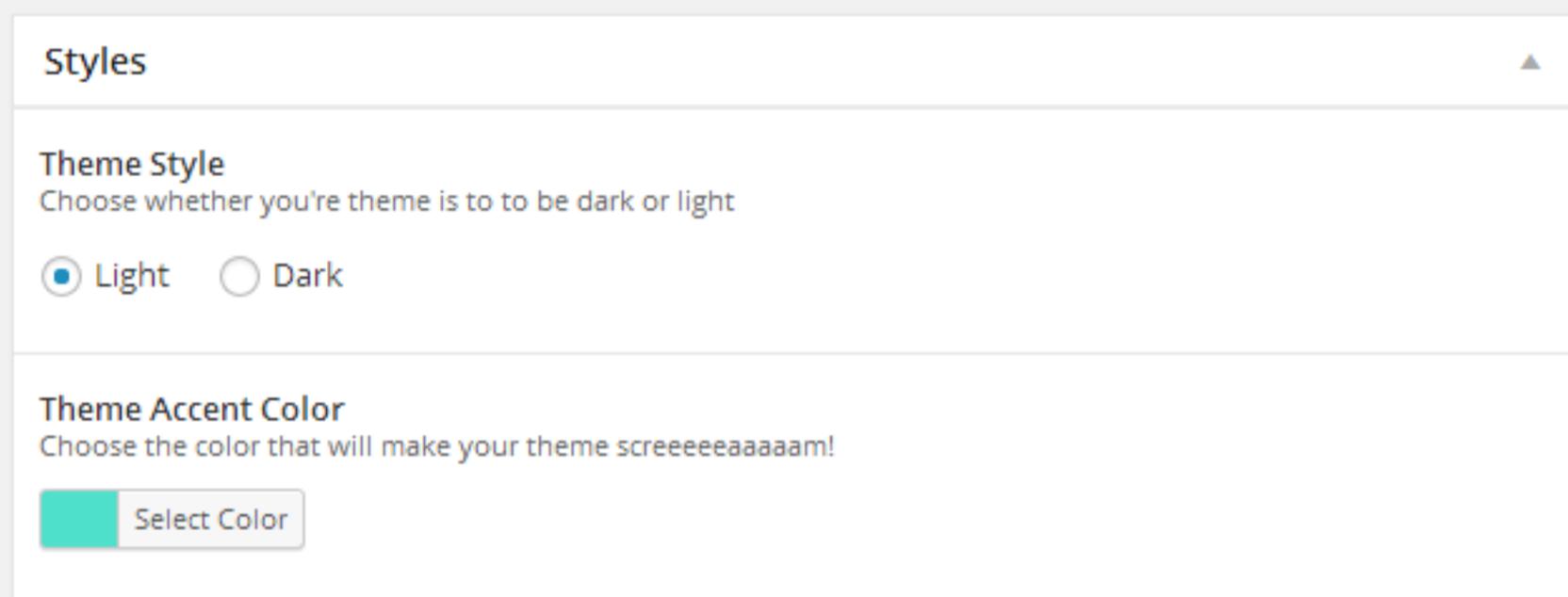
Theme options overview

Upon activating the theme a new admin menu item will be added beneath **Settings** labeled **Options**. **Options** is a custom designed feature unique to this theme that allows you to control several aesthetic elements throughout the site so as to add your own personal flare.





The favicon is the small icon that appears at the top of every website browser to identify a website. If you can't save .ico files then use a web service like www.favicon.cc so as to convert a jpeg or png file.



The *Styles* option allows you to choose whether you want your site to be themed dark or themed light. Change the Accent color to adjust the secondary color that is displayed throughout your blog.

Header ▲

Header Image
The header / blog title image. Upload an image that is no more than 100 pixels tall.



Upload an image to this meta box so as to create a header for your website. The area is 100 pixels tall, so anything larger than that will get squashed down to fit. I recommend a transparent png for this area.

Footer ▲

Footer Left Message
A copyright message will fit quite nicely right here

Social Buttons
Insert as many social buttons as you wish!

	Link (URL) Insert the url to where you want the user to be linked to	Icon (image) Upload the icon that you would like to use for this link (I've included several icons with this download)
1	<input type="text" value="http://steamcommunity.com/id/benr"/>	
2	<input type="text" value="http://steamcommunity.com/id/benr"/>	
3	<input type="text" value="http://steamcommunity.com/id/benr"/>	
4	<input type="text" value="http://steamcommunity.com/id/benr"/>	
5	<input type="text" value="http://steamcommunity.com/id/benr"/>	
6	<input type="text" value="http://steamcommunity.com/id/benr"/>	
7	<input type="text" value="http://steamcommunity.com/id/benr"/>	
8	<input type="text" value="http://steamcommunity.com/id/benr"/>	
9	<input type="text" value="http://steamcommunity.com/id/benr"/>	
10	<input type="text" value="http://steamcommunity.com/id/benr"/>	

[Add Another Social Button](#)

The footer contains a regular text input field and a repeater content field.

The text input field will populate the left most part of your footer with a simple text message. I recommend a copyright.

The repeater field is meant to house all your social identities. Included with this theme is an assets folder which contains a plethora of social icons that may be used for this section.

Blog Posts

Chapter 5

Blog posts overview

After clicking **Blog Posts** you'll be shown a list of *posts* that your website currently contains. Among the information displayed is the *post* title, the author, categories, tags and the date the *post* was published.

The screenshot shows the WordPress dashboard for 'Benjamin Rosati's Demo Site'. The 'Posts' section is active, displaying a list of three published posts. The interface includes a sidebar with navigation options like 'Dashboard', 'Blog Posts', 'All Posts', 'Add New', 'Categories', 'Tags', 'Pages', 'Playlists', 'Uploaded Media', 'Comments', and 'Appearance'. The main content area shows the 'Posts' overview with an 'Add New' button, a search bar, and a table of posts. Red callout boxes provide the following information:

- Add a new post**: Points to the 'Add New' button.
- Search previously created posts**: Points to the search bar.
- Toggle how posts are displayed**: Points to the view toggle buttons (list and grid).
- Post title. Clicking this will link directly to this entries edit page. Hovering over this will display options to edit, trash or view this post**: Points to the title of the first post, 'First Article of Phenomenal'.

<input type="checkbox"/>	Title	Author	Categories	Tags	Date
<input type="checkbox"/>	Third Post of Awesome	Grand Maester	Wedding	love, quint, wedding	2013/12/21 Published
<input type="checkbox"/>	Second thread of Glory	Grand Maester	Wedding	beautiful, tranquil, white	2013/12/19 Published
<input type="checkbox"/>	First Article of Phenomenal	Grand Maester	Family, Personal, Portrait	amazing, awesome, beautiful	2013/12/06 Published

From this screen you can create a new *post* by clicking the top left **Add New** button or edit an existing *post* by hovering over current *posts*. A few links will appear on hover and are labeled appropriately for the action you wish to perform - edit, trash, or view.

There are also several options for filtering or searching through previous *posts* on this screen as well as checkboxes to the left of every *post* that allows for bulk editing. Bulk edits are limited to trashing multiple *posts*.

Create & edit posts

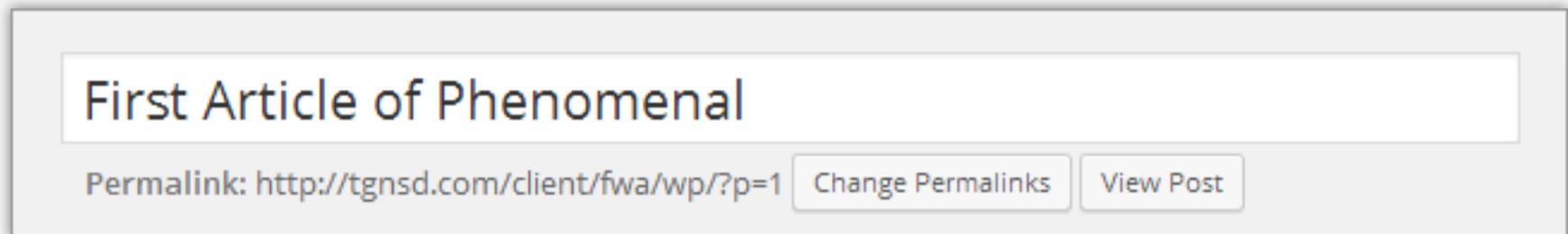
After clicking **Edit** or **Add New** you will be brought to the *Edit Post* Screen. The below highlights will walk you through all the features available for this page.

The screenshot shows the WordPress 'Edit Post' interface. The main content area displays the title 'First Article of Phenomenal' and a large image of a couple kissing on a bench. The right sidebar contains the 'Publish' section with status 'Published', visibility 'Public', and a date of 'Dec 6, 2013'. Below this is the 'Categories' section with 'Family', 'Personal', and 'Portrait' selected. The 'Tags' section is empty. The 'Featured Image' section is also empty. The left sidebar shows the WordPress dashboard menu.

Callout boxes provide the following information:

- Edit the post's title**: Points to the title field.
- Publish or save changes**: Points to the 'Update' button.
- Add categories so your users can easily search your website for specific posts**: Points to the 'Categories' section.
- The WYSIWYG editor is used to create the content for this post**: Points to the text editor.
- Tags also allow for users to easily search your website for posts.**: Points to the 'Tags' section.
- The excerpt can be used to create preview text for this post**: Points to the 'Excerpt' field.
- A featured image is a visual thumbnail for this specific post**: Points to the 'Featured Image' section.

Content Walkthrough



When creating or editing a post, the first thing to do is to enter in your title in the title input field. After moving the cursor off this field a new Permalink will automatically be created. Permalinks are the permanent URL's to your individual posts. Though not usually necessary, you can manually edit your permalink by clicking on the yellow permalink text.



Following the title input is the WYSIWYG content editor. This is where you will write your post's content. It's designed to be a minimal version of a regular word processor with toolbar buttons that allow you to **bold**, *italicize*, add headings, or create bulleted your lists. **Please note** that **Shift+Enter** creates a line break, and **Enter** creates a new paragraph.

The content editor buttons perform the following functions:

B Boldens text. HTML-wise this adds a `` around selected text.

I Italicise's text. HTML-wise this adds a `` around selected text.



Adds a Strike-through to text. HTML-wise this adds a `` around selected text.



Creates an Unordered List. Select multiple breaks and click this button to add regular bullets.



Creates an Ordered List. Select multiple breaks and click this button to add numbered bullets.



Blockquote. Pulls selected text out from content and highlights it by adding a box and large quotations around the entire selection.



Aligns text left, Aligns text centrally, Aligns text right respectively.



Used to create an HTML link to another page or website. The text or image that you want to link needs to be selected first before the button will become active.



Remove the HTML link from the selected link. Your cursor must be sitting on an active link for the button to be active.



Creates a content break for archive pages. Works similar to the *excerpt field*



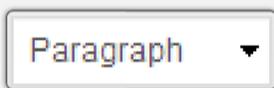
Use to toggle spell-checker on and off. You can also select between multiple languages



Use to toggle in and out of full-screen editing mode.



Clicking the Show/Hide Kitchen Sink button will show or hide a second line of formatting buttons.



Formats your text to match selected header or paragraph style.



Underlines text. HTML-wise this adds a `<u>` around selected text.



Aligns text equally to the left and right (justifies text).



Use to change the color of your text. Not totally recommended by your friendly designer



Copying and pasting text from other sites or word processors sometimes leaves the text formatted differently to what you were expecting. The reason for this is that quite often the HTML tags or codes that formatted the original text are pasted along with the text itself. To avoid this, Paste as Plain Text will strip all these formatting and HTML tags. Checking the keep line-breaks checkbox will preserve all HTML `
` tags. Unchecking this option will remove them.



Pasting text from MS Word typically includes a huge amount of extra unrequired HTML tags which usually leaves the text formatted incorrectly. Using the Paste from Word option will remove these additional tags and clean up the HTML.



Use this to remove all formatting (such as Bold, Underline, text color, etc..) from selected text.



Used to insert special characters not easily accessible via the keyboard.



Removes one level of text indentation.



Adds one level of text indentation.



Undo your last action



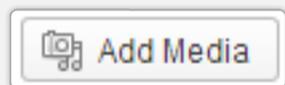
Redo your last action



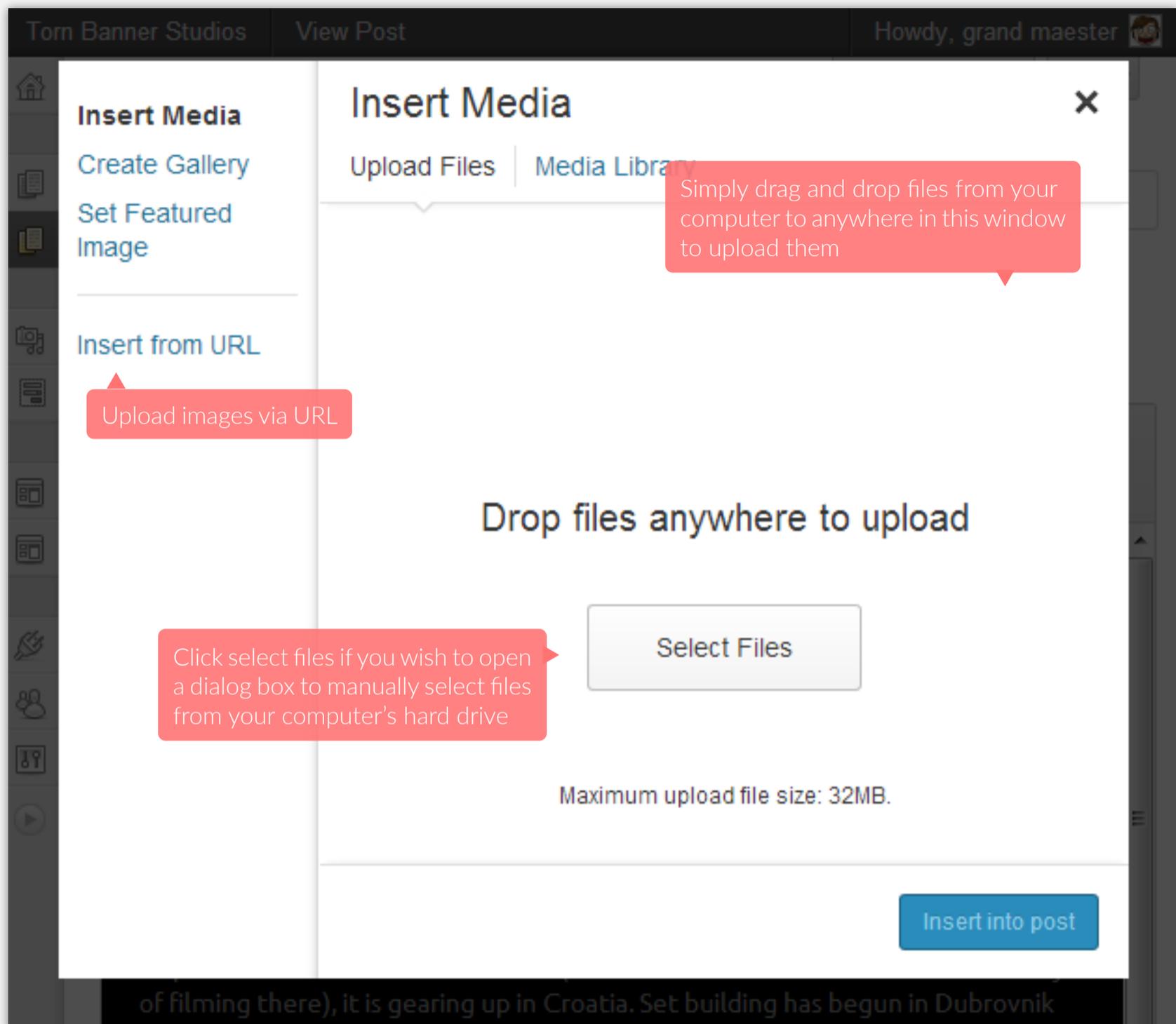
Displays information about the WordPress visual editor along with keyboard shortcuts.



Toggles the editor between HTML mode (text) and visual mode. Oftentimes switching between these modes creates wonky effects and I recommend to stay in visual mode.

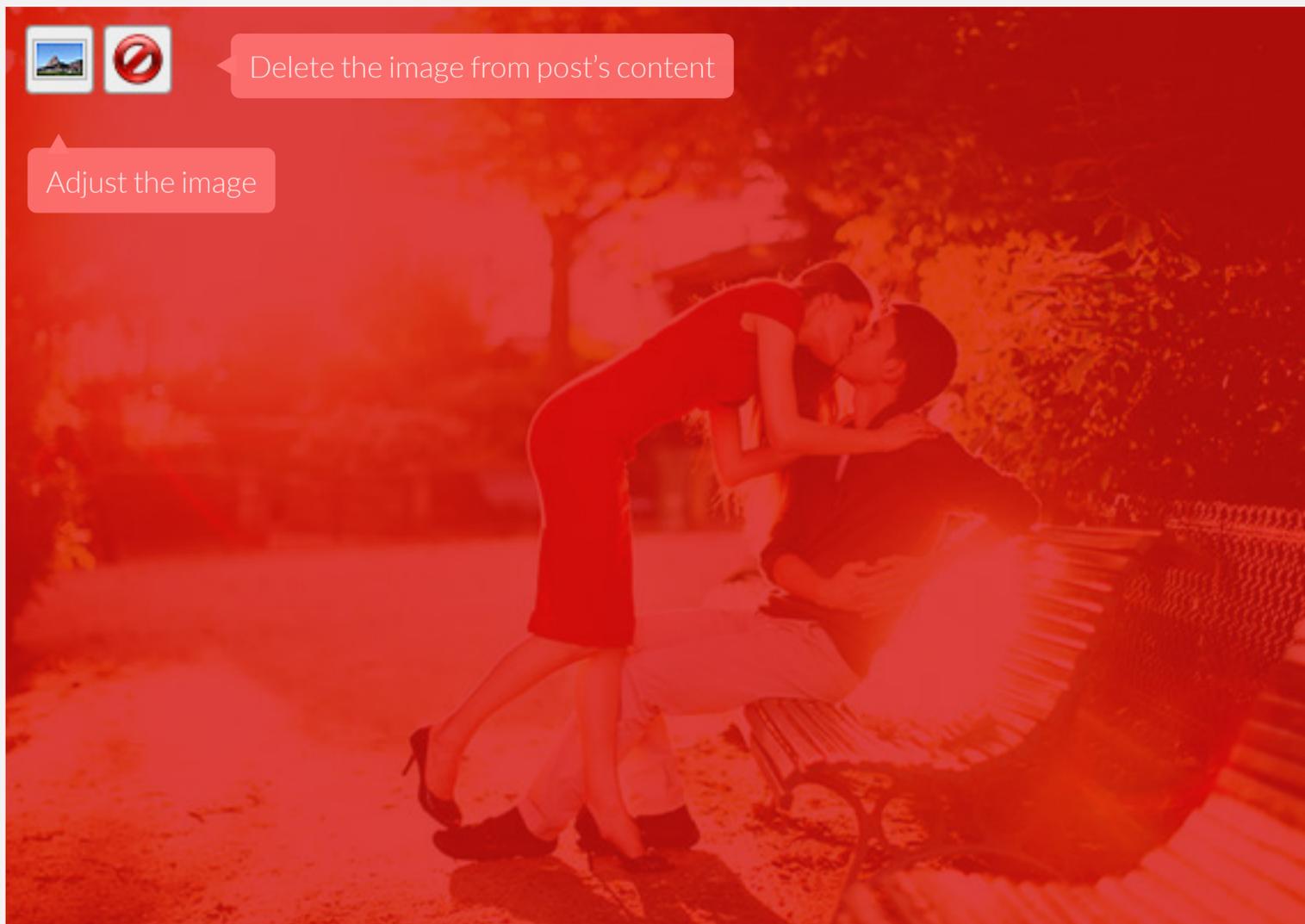


To insert an image into your blog post, click the **Add Media** button. A full screen overlay will fill your browsers window and present you with the option to either upload an image from your computer, select a previously uploaded image, or insert an image via a URL link.



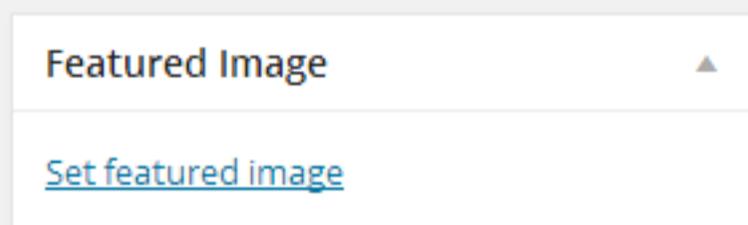
Once your image is uploaded, the overlay will direct to your Media Library, which contains all your previously uploaded images. The image that you've just uploaded will be automatically selected for easy insertion into your post.

You can also select multiple images by holding down the **Shift key** and clicking each photo you wish to insert into the content. To deselect an image, click the 'tick' in the top right corner of the image. At the bottom of the window you will see a count of the number of images currently selected.



Once your image has been inserted into the WYSIWYG editor you can reselect the image by clicking on it and pressing the edit button that will overlay the selected image. Another overlay will fill your screen and you will be presented with options to alter how the image will align, if and where it will link, and adjust the size of the image. You can also tweak the image's title, caption and description.

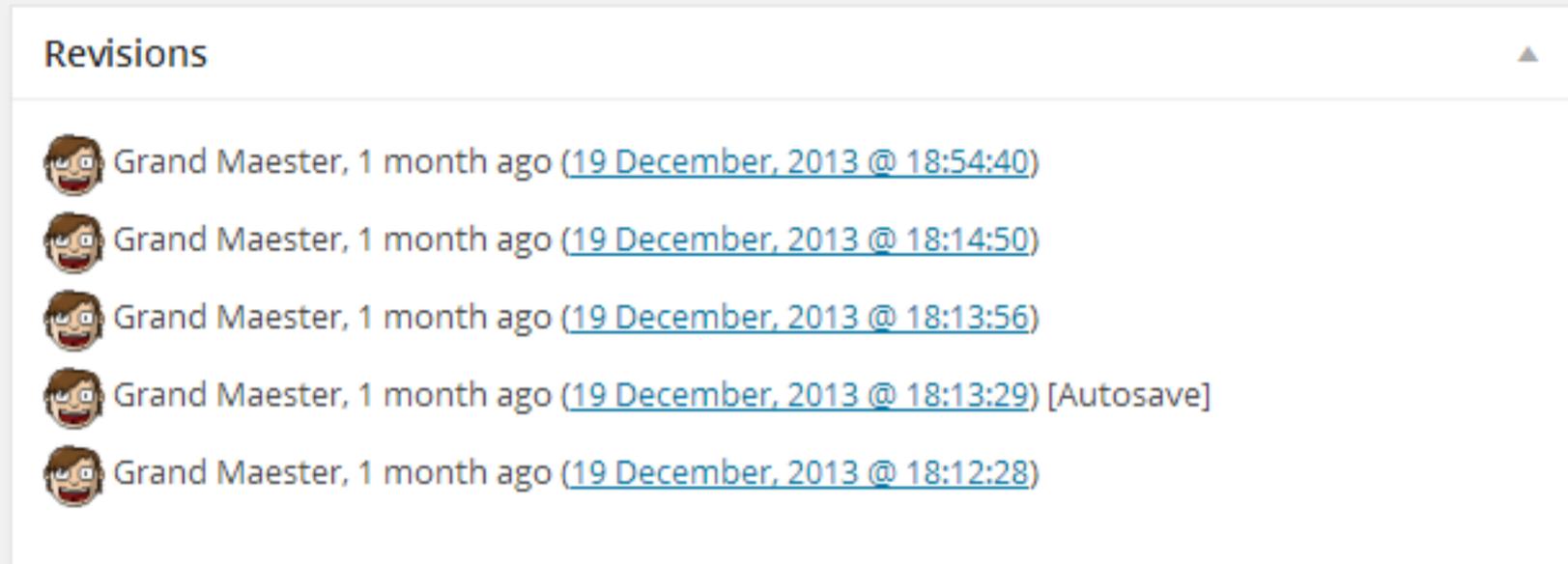
Creating a thumbnail for your post



The featured image meta box (near the bottom right) allows you to select an image from your media library to use as this post's thumbnail. You will

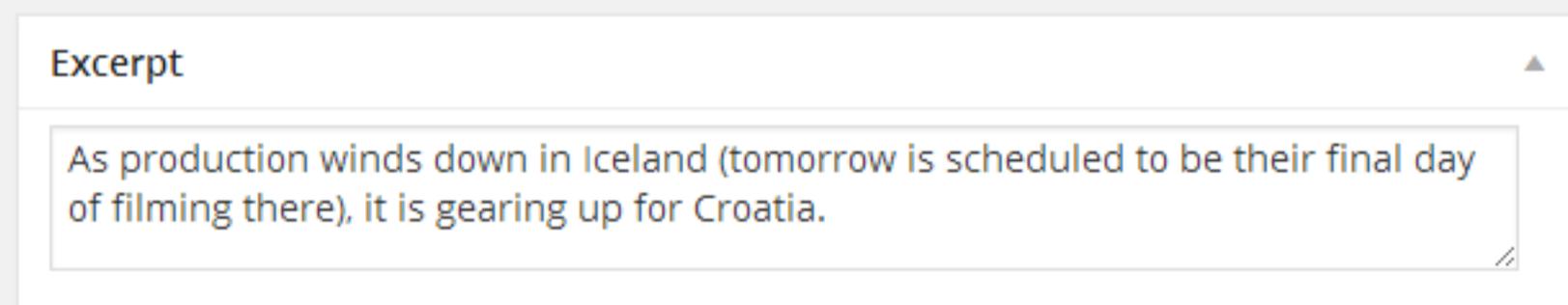
see an uploading screen identical to that used when inserting an image into WYSIWYG editor. Follow the on-screen prompts to choose the image you want to be the main thumbnail image tied to this post.

Reverting to a previous



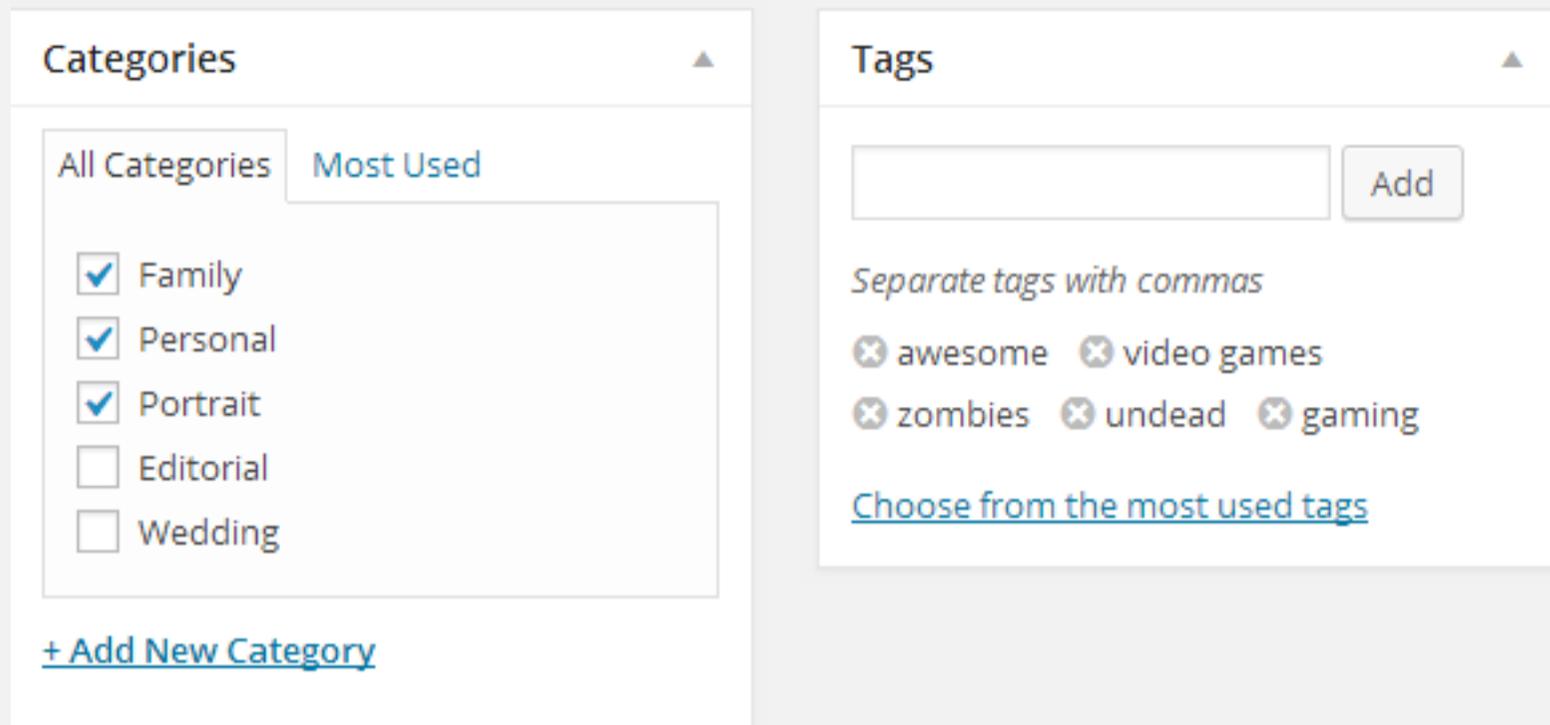
In the event that you save a version of your post and you need to re-vert to an earlier save, you can easily go back several iterations. Within the revisions meta box you may click on any previous save and a dialogue will open detailing all previous iterations of this current post.

Creating a short description for your



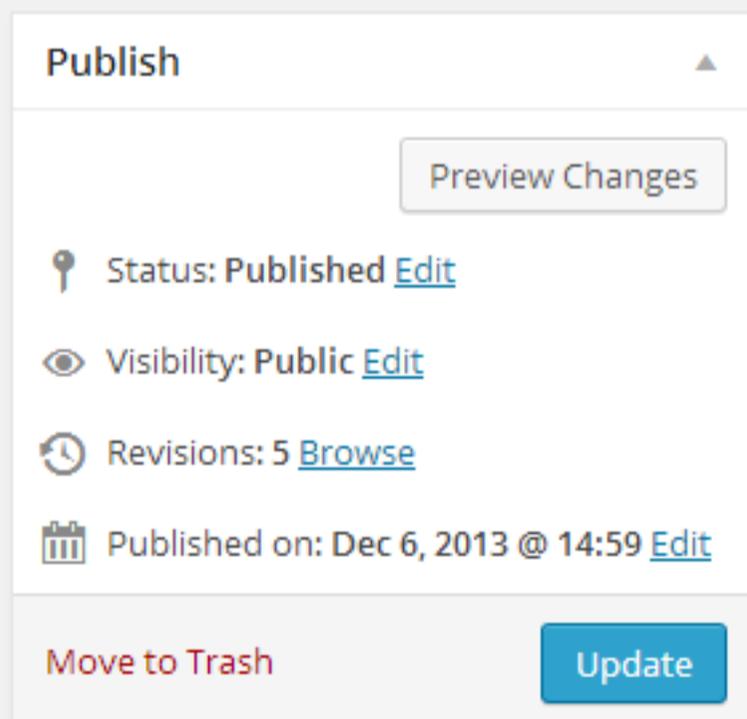
Excerpts are used to shorten your blog post's preview text that displays on your post's feed and archive pages. If there is no text inserted into this field, then Wordpress will default to using all the content inside your WYSIWYG editor.

Choosing categories and tags



Categories provide a helpful way to group related posts together, and to quickly tell readers what a post is about. Categories also make it easier for people to find your content.

Edit, save, and publish your post



Finalize your edits and publish or update this post to your website.

Pages

Chapter 6

Pages overview

After clicking on the *Pages* from the admin menu you'll be shown a list of every page that your site contains. Similar to the blog post page, you will be presented with the page title, the author, and the date the page was published.

The screenshot shows the WordPress admin interface for 'Benjamin Rosati's Demo Site'. The user is logged in as 'Howdy, Grand Maester'. The 'Pages' section is active, showing a list of 6 published pages. The table columns are Title, Author, and Date. The 'Blog' page is highlighted, and a callout box explains that clicking the title links to the edit page, while hovering shows options to edit, trash, or view the page. Other pages listed include Contact, Homepage, Philosophy, Portfolio, and Pricing.

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	Blog Edit Trash View	Grand Maester	2013/12/16 Published
<input type="checkbox"/>	Contact	Grand Maester	2013/12/17 Published
<input type="checkbox"/>	Homepage	Grand Maester	2013/12/16 Published
<input type="checkbox"/>	Philosophy	Grand Maester	2013/12/18 Published
<input type="checkbox"/>	Portfolio	Grand Maester	2013/12/06 Published
<input type="checkbox"/>	Pricing	Grand Maester	2013/12/18 Published
<input type="checkbox"/>	Title	Author	Date

Now the difference between posts and pages are that pages are static and not listed by date. Pages do not use tags or categories, but instead use templates. A page template is a custom designed page that extends the functionality and features of the page screen. Included with this theme are several unique pages and all have easy to follow input boxes so as to create specific content.

Create & edit posts

After clicking **Edit** or **Add New** you will be brought to the *Edit Page* Screen. The below highlights will walk you through all the features available for this page.

The screenshot shows the WordPress 'Edit Page' interface for a page titled 'Index'. The interface includes a left sidebar with navigation options like Dashboard, Blog Posts, Pages, and a main content area with various meta boxes. Callouts highlight the following features:

- Edit the post's title:** Points to the 'Index' title field.
- Permalink:** Points to the 'Permalink' dropdown menu.
- Publish or save changes:** Points to the 'Update' button in the Publish meta box.
- Custom meta boxes relating to this page's selected template:** Points to the 'Call to action' meta box, which includes fields for background image, body text, button text, and URL link.
- The page attributes meta box allows you to load a specific template. Selecting a template will alter the main meta boxes to the left:** Points to the 'Page Attributes' meta box, specifically the 'Template' dropdown menu.

Content meta boxes

After having selected a page template, custom meta boxes will populate the main content area with fields and inputs specific to this template's design.

Edit Page [Add New](#)

Permalink: <http://demo.tgnsd.com/letsplay/> [View Page](#) [Get Shortlink](#)

Background Image
The full width image that will be the background image for this section. Included within your theme assets is a default background image.



Body Text
The text that will overlay the background image of this section.

Each meta box has detailed titles and instructional text so as to prompt you how to use each specific input field. HTML keywords are accepted in all text fields and image fields initiate the same media upload prompt that we

Call to action ▲

Background Image
The full width image that will be the background image for this section. Included within your theme assets is a default background image.



For sections that require a photo, a short instructional blurb will usually be specified. Hovering over the image will show two buttons which allow you to edit or delete.

Playlist Spotlight ▲

Section divider blurb
The text that splits this section from the above content on the index page.

Check out some of my other videos!

For sections that require a single lines of text, just follow the instructional text and insert your desired messaging. Bracketed html can also be used in these sections.

Blog Feed ▲

Everything involving this page happens behind the scenes. Just publish and it'll automatically pull your posts.

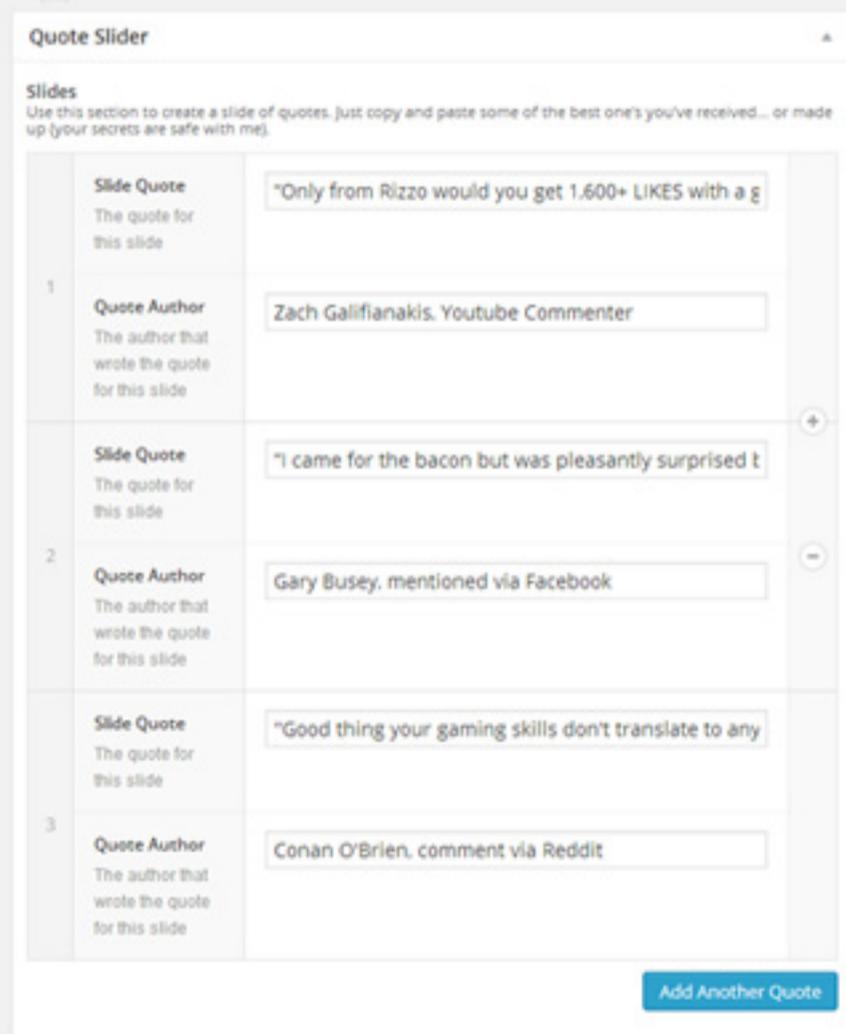
There are several template's that will only populate the left meta box field with a single message. In most cases these templates just require you to set the template and publish the post because the content automatically

Body Text

Body text meant to house a little blurb about yourself.

Ben founded The MassCast in 2008, with the goal of sharing Colton's gift for inane banter with the world via YouTube. Since then, the channel has grown to become the largest in the USA, and Ben has remained the de facto leader of the team - acting to balance Colton's boldness with reason and caution.

For sections that require a multiple lines of text, just follow the instructional text and insert your desired messaging. Bracketed html can also be used in these sections.



The screenshot shows a 'Quote Slider' interface with three slides. Each slide consists of a 'Slide Quote' field and a 'Quote Author' field. The first slide has the quote 'Only from Rizzo would you get 1,600+ LIKES with a g' and author 'Zach Galifianakis, Youtube Commenter'. The second slide has the quote 'I came for the bacon but was pleasantly surprised t' and author 'Gary Busey, mentioned via Facebook'. The third slide has the quote 'Good thing your gaming skills don't translate to any' and author 'Conan O'Brien, comment via Reddit'. There are plus and minus icons between slides for navigation, and an 'Add Another Quote' button at the bottom right.

For sections that have repeatable content (such as the home slider) a repeatable content editor is displayed.

This section works similarly to the previous sections, but has a button near the bottom right to add additional blocks.

You can re-order each block by clicking & dragging the numbers to the left to the desired location.

You can also delete blocks by hovering over them and clicking the minus icon that appears to the right of each block.

Custom Post Type

Chapter 7

Custom post overview

After clicking on the *Custom Post Type* from the admin menu you'll be shown a list of every *Custom Post Type* that your site contains. Similar to the post page, you will be presented with the playlist title, the author, and the date the playlist was published.

Search previously created custom post types

Add a new custom post type

Custom Post title. Clicking this will link directly to this entries edit page. Hovering over this will display options to edit, trash or view this post

<input type="checkbox"/>	Title	Author	Categories		Date
<input type="checkbox"/>	Metro - Last Light	benrosati	Action, Adventure, Current Gen, PC, Playlists	0	2013/11/09 Published
<input type="checkbox"/>	Assassin's Creed - Black Flag	benrosati	Action, Adventure, Co-op Play, Current Gen, PC, Playlists	0	2013/11/09 Published
<input type="checkbox"/>	Tomb Raider	benrosati	Action, Adventure, Current Gen, PC, Playlists, Tomb Raider	0	2013/10/28 Published
<input type="checkbox"/>	Elder Scrolls : Skyrim	benrosati	Action, Adventure, Current Gen, Dishonored, PC, Playlists	0	2013/10/28 Published
<input type="checkbox"/>	Elder Scrolls : Skyrim	benrosati	Adventure, Current Gen, PC, Playlists, Skyrim	3	2013/10/28 Published
<input type="checkbox"/>	Title	Author	Categories		Date

A *Custom Post Type* is a custom designed post type specific for this theme. *Custom Post Type* functions similar to pages and will have unique input fields with instructions as to how to set up each *Custom Post Type*.

Create and edit custom post type

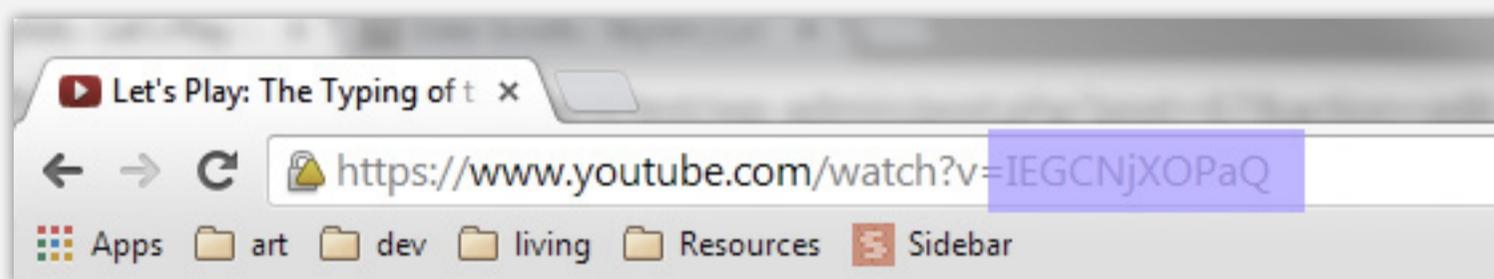
After clicking **Edit** or **Add New** you will be brought to the *Edit Page* Screen. The below highlights will walk you through all the features available for this page.

The screenshot shows the WordPress 'Edit Playlists' interface. The left sidebar contains navigation options: Dashboard, Blog Posts, Pages, All Pages, Playlists, Uploaded Media, Comments, Appearance, Plugins, Users, Tools, Settings, Custom Fields, Options, and Collapse menu. The main content area is titled 'Edit Playlists' and includes an 'Add New' button. The title field contains 'Elder Scrolls : Skyrim'. Below the title is the 'Permalink' field with the URL 'http://demo.tgnsd.com/letsplay/playlists/elder-scrolls-skyrim/' and 'Edit' and 'View Playlist' buttons. A dropdown menu is set to 'Important!'. The 'Playlist' section includes a 'Landing Video' field with the value 'tvQ2IGMnFds' and a 'YouTube Playlist' field with the value 'PLYqfXQ-ztmZKajd7k8WMbnSUF4bhA07mK'. The 'Discussion' section has a 'Discuss on YouTube' checkbox. The right sidebar contains the 'Publish' section with 'Status: Published', 'Visibility: Public', and 'Published on: Oct 28, 2013 @ 16:38'. Below this is the 'Categories' section with 'Adventure' and 'Current Gen' selected. At the bottom right is the 'Featured Image' section. Callouts point to these elements: 'Edit the playlists title' (title field), 'Permalink' (permalink field), 'Publish or save changes' (Publish section), 'Add categories so your users can easily search your website for specific posts' (Categories section), 'Custom meta boxes for this specific custom post type' (Discussion section), and 'A featured image is a visual thumbnail for this specific post' (Featured Image section).

Playlist ▲

Landing Video
This is the video that appears first by default. Use this input to Insert the YouTube video value.

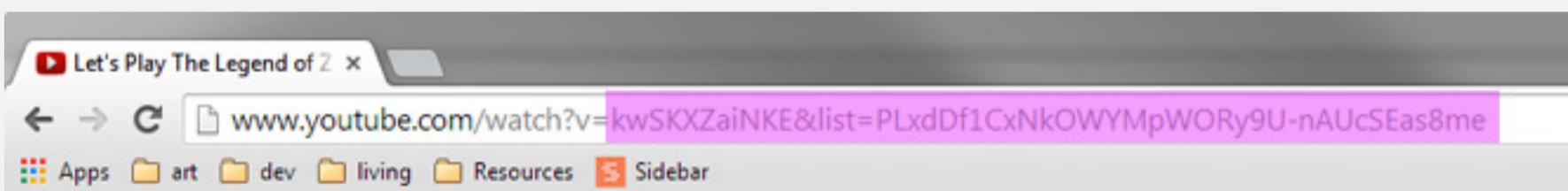
The first meta box asks for the default video that you wish to display when a user first opens this playlist. I recommend you choose the first video in your playlist.



The value can be found at the end of any YouTube's video URL. As noted above, the value is highlighted in purple.

YouTube Playlist
This is the playlist that you wish to showcase. Every video from this playlist will be parsed from YouTube and display as thumbs underneath the subnav. Use this input to Insert the YouTube playlist value.

The second meta box asks for the playlist you wish to showcase.



To find this value choose a playlist from YouTube and play the first video. The monstrous value is then displayed in the URL. As noted above, the value is highlighted in pink.

Sidebar

Title Text
The title text that will appear in the sidebar to the right of the main video.

Body Text
The body text that will appear in the sidebar to the right of the main video.

EPIC FANTASY REBORN The next chapter in the highly anticipated Elder Scrolls saga arrives from the makers of the 2006 and 2008 Games of the Year, Bethesda Game Studios. Skyrim reimagines and revolutionizes the open-world fantasy epic, bringing to life a complete virtual world open for you to explore any way you choose.

The sidebar will appear as static content to the right of the currently selected video. This content will not change when a new video is selected.

Discussion

Discuss on YouTube
Do you want a button that says "Join the discussion on YouTube"? If yes, this button will automatically link to the currently selected video's YouTube page.

Yes No

Discuss on Wordpress
Do you want users to be able to comment directly? If no, this button will automatically hide Wordpress's comment widget from users.

Yes No

The last meta box offers options for whether or not you would like to display comments for this playlist and whether to use Wordpress's default commenting system or direct your users to YouTube.

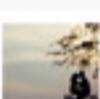
Media Library

Chapter 8

Media library overview

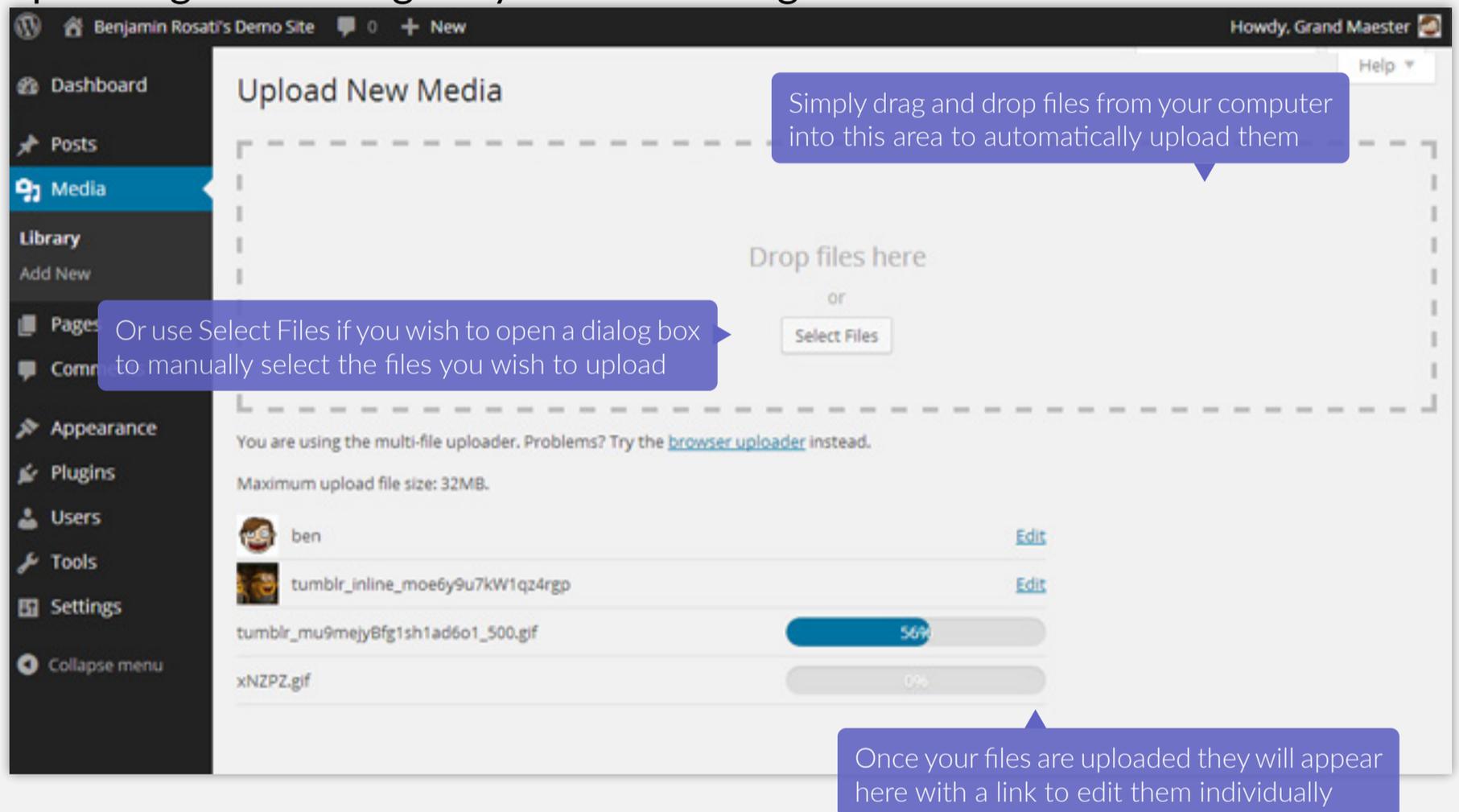
The Media Library is where you can find all the files that you've uploaded. The most recent uploads are listed first. The list of files contains a small thumbnail version of the image, the file name and the type of file (jpg, txt, etc.), the name of the author who uploaded the file, and the page or blog post which the image was uploaded to.

The screenshot shows the WordPress Media Library interface. The left sidebar contains navigation links: Dashboard, Posts, Media (highlighted), Library, Add New, Pages, Comments, Appearance, Plugins, Users, Tools, Settings, and Collapse menu. The main content area is titled 'Media Library' and includes an 'Add New' button. A notification bar at the top states 'Media attachment permanently deleted.' Below this, there are filters for 'All (6)', 'Images (6)', and 'Unattached (0)'. A search bar is labeled 'Search Media'. A table lists the media items with columns for File, Author, Uploaded to, and Date. Annotations highlight the 'Add New' button, the search bar, and the hover actions for each row.

File	Author	Uploaded to	Date
<input type="checkbox"/>  vert2 JPG Edit Delete Permanently View	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/>  vert1 JPG	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/>  horz4 JPG	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/>  horz3 JPG	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/>  horz2 JPG	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/>  horz1 JPG	Grand Maester	Portfolio. 2013/12/16	2013/12/16
<input type="checkbox"/> File	Author	Uploaded to	Date

Adding new media files

To add a new file to the Media Library, click on the **Add New** link in the admin navigation menu or the **Add New** button at the top of the *Media* page. You will be presented with a page similar to the popup window that is displayed when uploading a new image in your Post or Page.



The screenshot shows the WordPress 'Upload New Media' interface. The left sidebar contains the navigation menu with 'Media' selected. The main content area has a dashed box for file uploads and a 'Select Files' button. Below the upload area, there is a list of uploaded files with progress bars and 'Edit' links.

Simply drag and drop files from your computer into this area to automatically upload them

Or use Select Files if you wish to open a dialog box to manually select the files you wish to upload

Once your files are uploaded they will appear here with a link to edit them individually

Editing media file properties

After clicking **Edit** you will be directed to the file properties screen where you will be able to change the title, URL, filename, file type and the file dimensions of the selected image.

The screenshot shows the WordPress 'Edit Media' interface for a file named 'xNZPZ'. The interface includes a sidebar with navigation options like Dashboard, Posts, Media, Library, Pages, Comments, Appearance, Plugins, Users, Tools, Settings, and Collapse menu. The main content area has a title field containing 'xNZPZ' with a callout 'Update the image name'. Below the title is a 'Permalink' field with the URL 'http://tgnsd.com/client/fwa/wp/?attachment_id=113' and a 'Change Permalinks' button. There are also 'View Attachment Page' and 'Get Shortlink' buttons. A central image of a black cat is shown. Below the image is an 'Edit Image' button with a callout 'Edit, crop and adjust the visual elements of your image'. To the right, a 'Save' panel displays metadata: 'Uploaded on: Jan 28, 2014 @ 18:57', 'File URL: http://tgnsd.com/client/fwa/wp/wp-c', 'File name: xNZPZ.gif', 'File type: GIF', 'File size: 199 kB', and 'Dimensions: 500 x 281'. It includes 'Delete Permanently' and 'Update' buttons, with a callout 'Save all your edits' pointing to the 'Update' button. Below the image are fields for 'Caption', 'Alternative Text', and 'Description'. The 'Description' field has a callout 'If your image fails to load the alt text placed here will load instead.' and a toolbar with buttons for 'b', 'i', 'link', 'b-quote', 'del', 'ins', 'img', 'ul', 'ol', 'li', 'code', and 'close tags'. A callout 'HTML semantic information. Doesn't visually render on your website.' points to the 'Description' field.

Editing an image directly

After clicking **Edit Image** from within the *Edit File Properties* screen you will be presented a screen that allows you to perform simple manipulation of your uploaded image with basic image editing tools. You'll be able to rotate, flip, scale, and crop your images using this inline editor.

Edit Media [Add New](#)

Permalink: http://tgnsd.com/client/fwa/wp/?attachment_id=113 [Change Permalinks](#)

[View Attachment Page](#) [Get Shortlink](#)





[Cancel](#) [Save](#)

Scale Image

Image Crop (help)

Aspect ratio: :

Selection: :

Thumbnail Settings (help)



Current thumbnail

Apply changes to:

- All image sizes
- Thumbnail
- All sizes except thumbnail

Advanced image editing

For a more intuitive approach to image editing, I recommend a really fun and progressive web app that includes a plethora of more features and a much friendlier interface -



<http://www.picmonkey.com/>

Deleting a media file

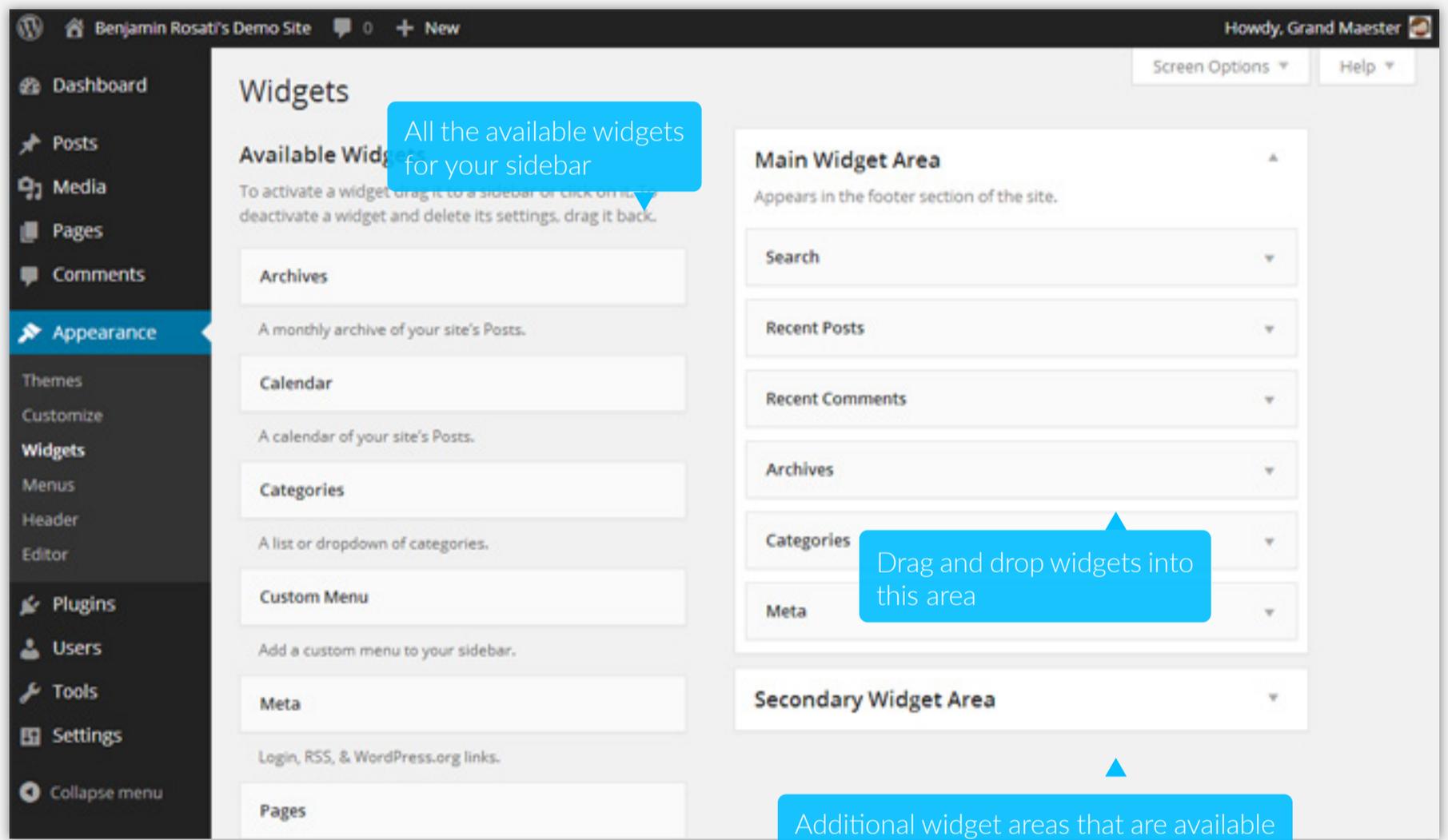
To delete a file from your Media Library, click on the **Delete Permanently** link that appears beneath the file name when hovering your cursor over each row on the *Uploaded Media* landing page. You will be prompted with a final warning as to whether to proceed or not. This will delete this image from all blog posts and pages that it is currently linked to.

Sidebar

Chapter 9

Sidebar overview

The **Sidebar** admin page can be located inside of Appearance and is labeled *Widgets*. The Sidebar (widgets) screen will display the sidebars that are available for your site and the available widgets that can be nested inside of these sidebars.



WordPress offers a very in-depth explanation of how to use these widgets and covers each and every single one of them in their entirety. By reviewing the below documentation you can add just about any additional widget to your sidebar.



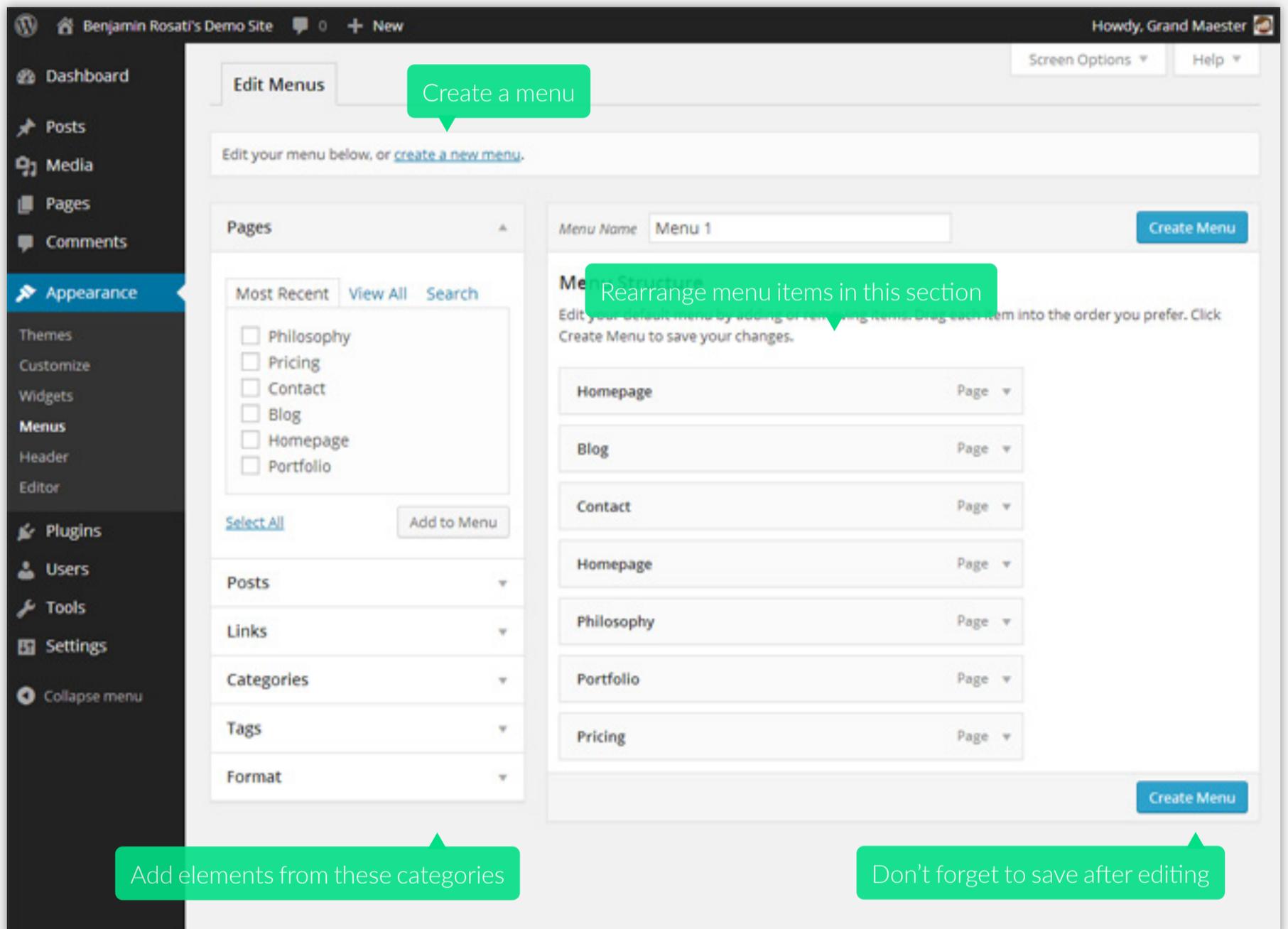
<http://en.support.Wordpress.com/widgets/>

Nav Menu

Chapter 10

Menu overview

The Menu admin page allows you to create and manage navigation menus for your website. The 'Let's Play' theme is built around one main navigation menu, so you will only have one option available when creating a menu.



The screenshot shows the WordPress 'Edit Menu' interface. On the left is a sidebar with navigation options: Dashboard, Posts, Media, Pages, Comments, Appearance (highlighted), Themes, Customize, Widgets, Menus, Header, Editor, Plugins, Users, Tools, Settings, and Collapse menu. The main content area has a top bar with 'Edit Menus' and a 'Create a menu' callout. Below this is a text box: 'Edit your menu below, or [create a new menu](#).' The interface is split into two columns. The left column is titled 'Pages' and contains a list of page categories: Philosophy, Pricing, Contact, Blog, Homepage, and Portfolio. A 'Select All' link and an 'Add to Menu' button are at the bottom of this list. A callout points to this section: 'Add elements from these categories'. The right column is titled 'Menu Name' and contains a text input field with 'Menu 1' and a 'Create Menu' button. Below this is a list of menu items, each with a label and a 'Page' dropdown menu. The items are: Homepage, Blog, Contact, Homepage, Philosophy, Portfolio, and Pricing. A callout points to this list: 'Rearrange menu items in this section'. At the bottom right of the menu items list is another 'Create Menu' button. A callout points to this button: 'Don't forget to save after editing'.

For a more in depth guide on how to create and edit menu's, Wordpress has written a lengthy article and even recorded a video as how to use this feature to it's fullest extend.



<http://en.support.Wordpress.com/menus/>

Plugins

Chapter 11

Plugins overview

Plugins extend and expand the functionality of WordPress. Once a Plugin is installed, you may activate it or deactivate it here. There are thousands of plugins available, but most of them will do more harm than good.

The screenshot displays the WordPress 'Plugins' overview page. At the top, there's a header with 'Benjamin Rosati's Demo Site' and 'Howdy, Grand Maester'. The main content area shows a list of installed plugins. A red callout box points to the 'Add New' button with the text 'Install new plugin'. Another red callout box points to the 'Activate', 'Edit', and 'Delete' links for a plugin with the text 'Options to activate, deactivate, delete or edit current plugins'. The sidebar on the left shows the 'Plugins' menu item highlighted.

Plugin	Description
<input type="checkbox"/> Admin Menu Editor Activate Edit Delete	Lets you directly edit the WordPress admin menu. You can re-order, hide or rename existing menus, add custom menus and more. Version 1.3.1 By Janis Elsts Visit plugin site
<input type="checkbox"/> Advanced Custom Fields: Flexible Content Field Activate Edit Delete	This premium Add-on adds a flexible content field type for the Advanced Custom Fields plugin Version 1.1.0 By Elliot Condon Visit plugin site
<input type="checkbox"/> Advanced Custom Fields: Repeater Field Activate Edit Delete	This premium Add-on adds a repeater field type for the Advanced Custom Fields plugin Version 1.1.1 By Elliot Condon Visit plugin site
<input type="checkbox"/> Duplicate Post Activate Edit Delete	Clone posts and pages. Version 2.4.1 By Enrico Battocchi Visit plugin site
<input type="checkbox"/> m16 Admin Theme Activate Edit Delete	A new theme for your admin interface that reflects progression and utilizes properly designed elements to encourage easier navigation and a distraction free content creation environment. Version 1.0 By Benjamin Rosati Visit plugin site

You'll also be alerted about plugins that might need updating from this screen. Update at your own risk as the plugin functionality might have changed or the plugin might not work as previously configured and cause massive headache. I rarely ever update plugins. If it worked on day one, it will continue working fine on and into the future.

Recommended plugins

Aside from the plugins that are required for your current theme, I have a few premium plugins that I highly suggest -

Formidable Pro

 <http://formidablepro.com/>

Adds additional features to your already installed form plugin, such as auto email responders, a visual display of how many user submitted your form, and graph data and form analytics. ▲

Yoast SEO

 <http://yoast.com/Wordpress/>

Configures and optimizes your website to be more search engine friendly. Some of this stuff is black magic, but hey, it works.

Backup Buddy

 <http://ithemes.com/purchase/backupbuddy/>

Back up your entire WordPress installation. Widgets, themes, plugins, files and SQL database easily.

Users

Chapter 12

Users overview

The user admin screen lists all the existing users for your site. Users with roles other than Administrator will see fewer options when they are logged in. From this screen you can add new users, delete existing users, and manage current user's Roles.

<input type="checkbox"/>	Username	Name	E-mail	Role	Posts
<input type="checkbox"/>	Chewie	Chewbacca	brosati07@gmail.com	Author	0
<input type="checkbox"/>	Ben	Obi Wan	ben.rosati@live.com	Administrator	3
<input type="checkbox"/>	Falcon	Han Solo	brosati07@gmail.com	Author	0
<input type="checkbox"/>	Red Five	Luke Skywalker	ben.rosati@live.com	Administrator	3

A User can have one of five defined roles as set by during creation of said user: Site Administrator, Editor, Author, Contributor, or Subscriber. For a full description of what privileges each of these roles has, please refer to Wordpress's documentation.

 <http://en.support.Wordpress.com/user-roles/>

Adding a user

To add a new user, click the Add New button near the top left of this screen.

Add New User

Create a brand new user and add them to this site.

Username *(required)*

E-mail *(required)*

First Name

Last Name

Website

Password *(required)*

Repeat Password *(required)*

Strength indicator

Send Password? Send this password to the new user by email.

Role

Simply fill in the various fields and click the Add New User and an email will be sent to the new user's email confirming their account.

Editing a user's profile

To edit your profile details, simply click on the **Edit** link that appears beneath a user name when hovering your cursor over a user's name.

Deleting a user's profile

To delete a user, click on the **Delete** link that appears beneath your user name when hovering your cursor over a user. Upon deleting the user you will be prompted with choices as how you want to delegate the content that was created by that deleted user.

Settings

Chapter 13

Settings overview

The settings screens has a plethora of options and variables that can be changed. I won't be going into depth with each topic, but will give you my general recommendations as to how I set up my own Wordpress websites.

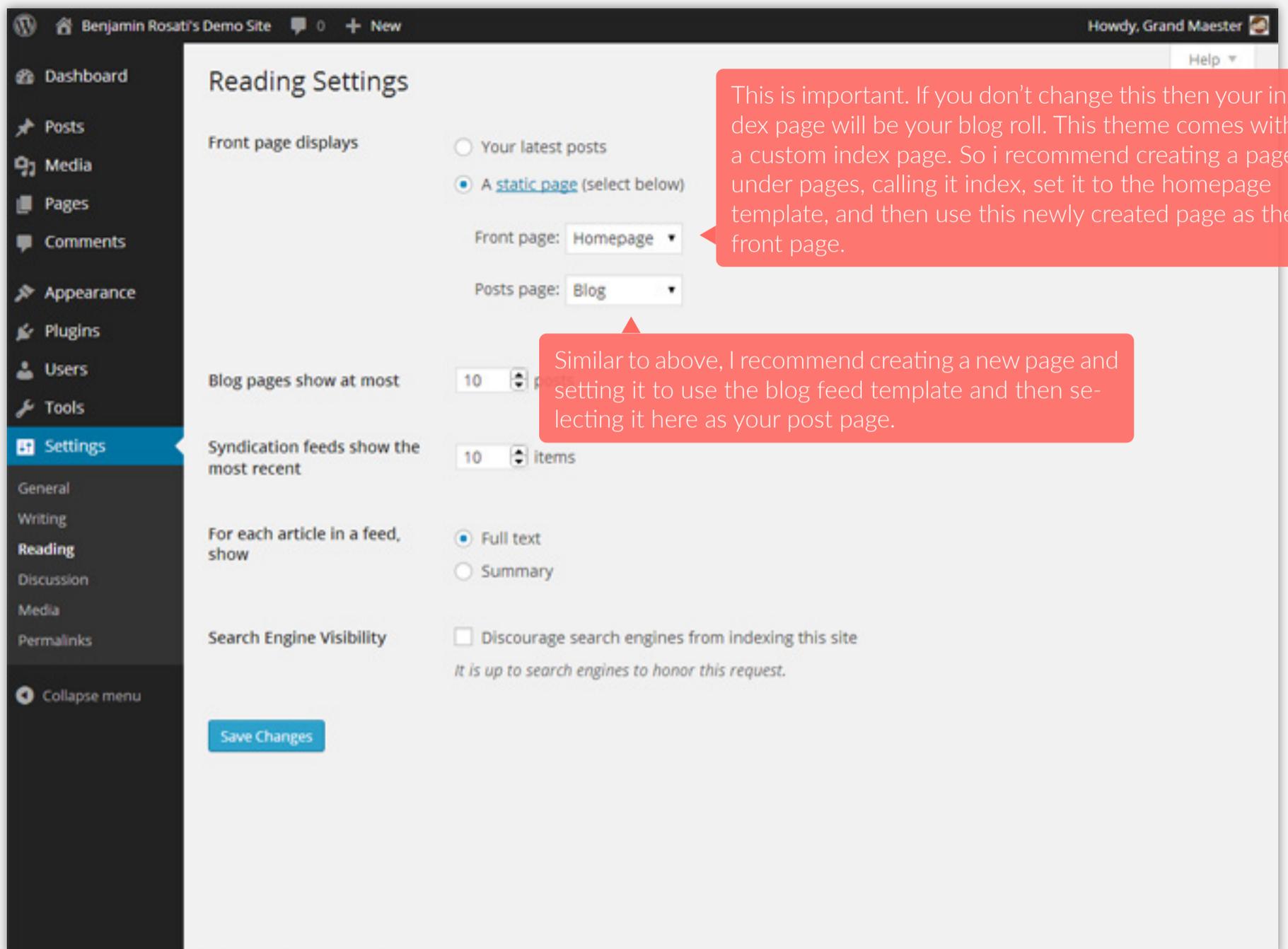
The screenshot shows the WordPress 'General Settings' page for 'Benjamin Rosati's Demo Site'. The left sidebar contains navigation links: Dashboard, Posts, Media, Pages, Comments, Appearance, Plugins, Users, Tools, Settings (highlighted), and a 'Collapse menu' button. The 'Settings' section is expanded to show 'General', 'Writing', 'Reading', 'Discussion', 'Media', and 'Permalinks'. The main content area is titled 'General Settings' and contains the following fields and options:

- Site Title:** Benjamin Rosati's Demo Site. Callout: "Your Website title. Is used throughout the web-site and in the code."
- Tagline:** just another WordPress site. Callout: "Also used throughout your site". Below the field is the text: "In a few words, explain what this site is about."
- WordPress Address (URL):** http://tgnsd.com/client/fwa/wp. Callout: "Changing either of these two will make Wordpress explode. Seriously."
- Site Address (URL):** http://tgnsd.com/client/fwa/wp. Callout: "Changing either of these two will make Wordpress explode. Seriously." Below the field is the text: "Enter the address here if you want your site homepage to be different from the directory you installed WordPress."
- E-mail Address:** ben.rosati@live.com. Callout: "Used to send error reports". Below the field is the text: "This address is used for admin purposes, like new user notification."
- Membership:** Anyone can register
- New User Default Role:** Subscriber (dropdown)
- Timezone:** UTC+0 (dropdown). UTC time is 2014-01-28 19:22:59. Callout: "Choose a city in the same timezone as you."
- Date Format:** Radio buttons for: January 28, 2014; 2014/01/28; 01/28/2014 (selected); 28/01/2014; Custom: m/d/\ 01/28/2014. Callout: "How date is displayed". Below the radio buttons is the text: "Documentation on date and time formatting."
- Time Format:** Radio buttons for: 7:22 pm (selected); 7:22 PM; 19:22; Custom: g:i a 7:22 pm. Callout: "How time is displayed".
- Week Starts On:** Monday (dropdown)

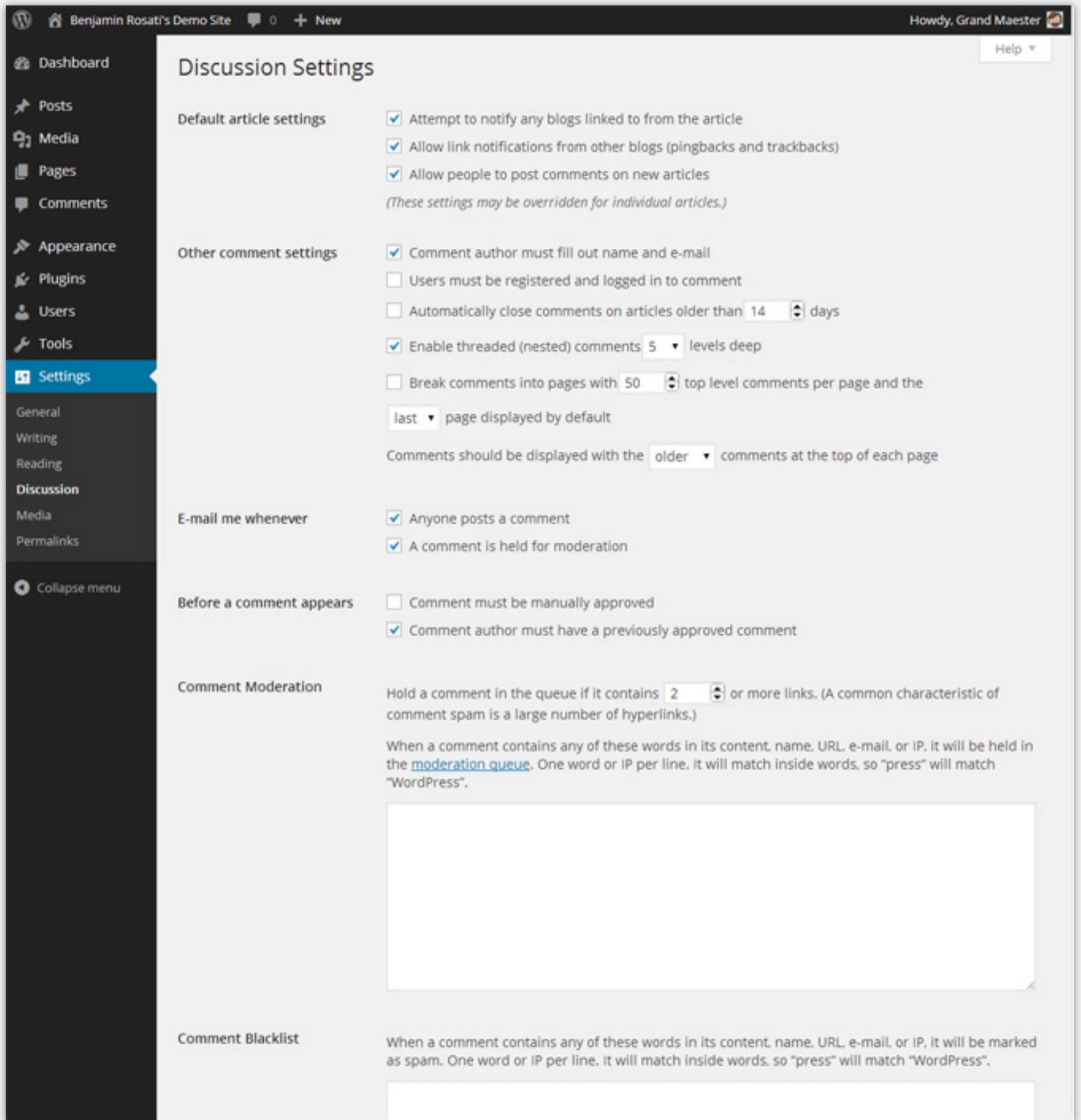
A blue 'Save Changes' button is located at the bottom left of the settings area.

The screenshot shows the WordPress 'Writing Settings' page. The left sidebar contains navigation links: Dashboard, Posts, Media, Pages, Comments, Appearance, Plugins, Users, Tools, Settings (highlighted), General, Writing, Reading, Discussion, Media, Permalinks, and Collapse menu. The main content area is titled 'Writing Settings' and includes sections for Formatting, Default Post Category, Default Post Format, Press This, Post via e-mail, and Update Services. Red callout boxes with white text provide commentary on various settings: 'I've never touched these' points to the Formatting checkboxes; 'The default category new posts will be created as' points to the 'Wedding' dropdown; 'Keep this set to standard.' points to the 'Standard' dropdown; 'I've never found any use for this' points to the 'Press This' button; 'It's much easier to configure a form plugin than use these options. I recommend formidable' points to the e-mail configuration fields; and 'Don't adjust this. It will explode.' points to the 'Update Services' text area. A 'Save Changes' button is at the bottom left.

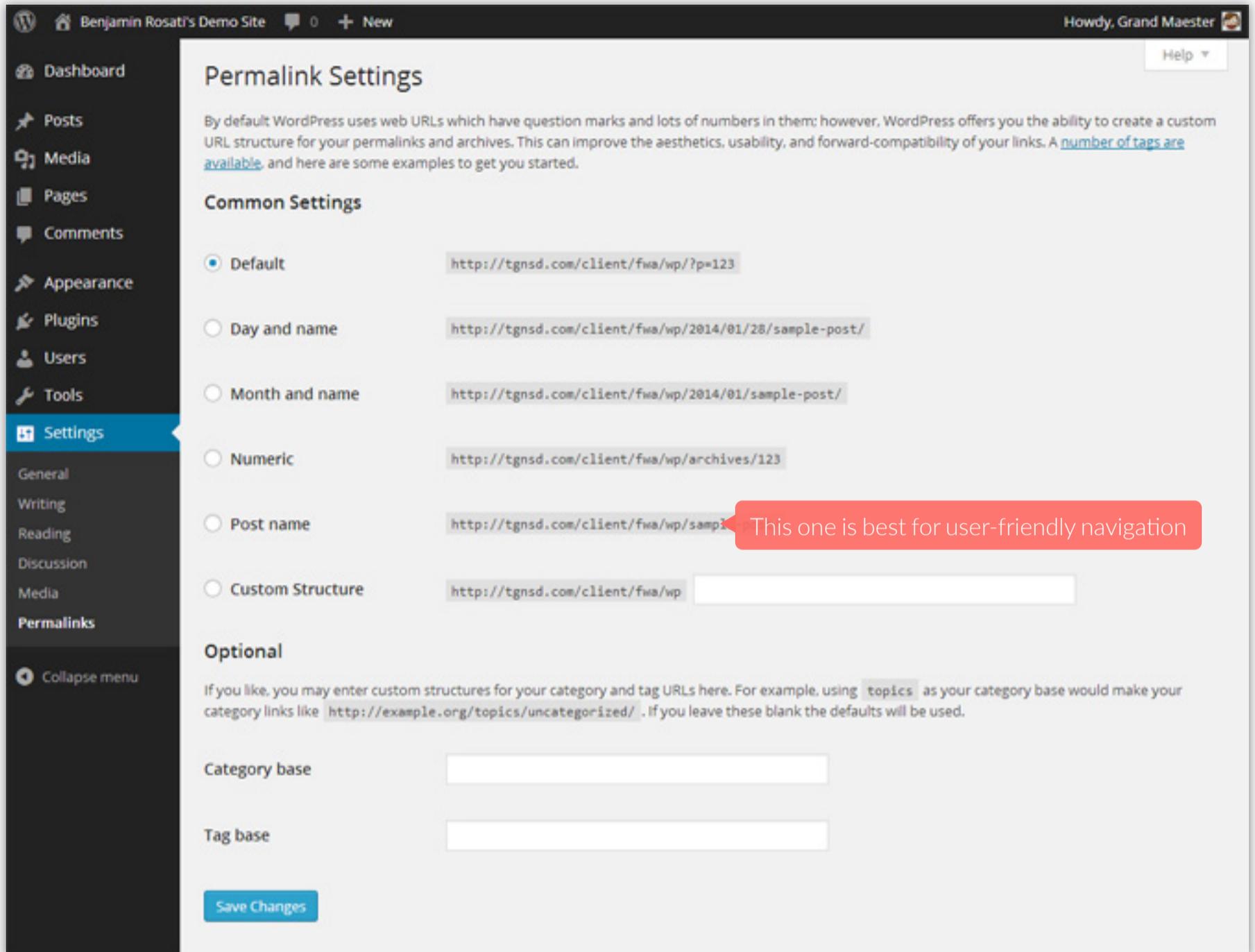
The *Writing Settings* is a page I rarely adjust. The only feature I might change would be default post category.



The *Reading Settings* page is probably the most important page. From here you can control which page you wish to use as your homepage. I recommend creating a new page, naming it index, setting it's template to homepage, and then selecting it from the drop down on the screen as your front page.



The *Discussion Settings* page presents you with options that will alter how your comments feature will work. I honestly don't use Wordpress's default commenting system, so I wouldn't even touch this page.



The *Permalink Settings* gives you the ability to adjust how the URL of each post will be created. I absolutely recommend Post Name as your default.

To get a more detailed (and less biased) overview of the settings page I recommend you thumb through Wordpress's support documents.

 <http://en.support.Wordpress.com/settings/>

Conclusion

Chapter 14

Full sail ahead!!

Thank you so much for this amazing journey. Together we pioneered this digital landscape and crafted a product that truly captures the essence and voice of your brand.

If you're looking for more resources to further your WordPress knowledge the first place to check out is the WordPress.com's awesome documentation.

 <http://en.support.Wordpress.com/>

 Also, don't forget to sign up for a gravatar account -
<https://en.gravatar.com/>

 I'm really excited to see what you create with this theme and look forward to you emailing me your completed website once you've completed it!!

Most importantly, make sure to become a member of our Silicon Beach Community! Get a 7 - free trial of unlimited courses by signing up [here](#)

And make sure to join our Facebook Group [here](#) and meet with some other entrepreneurs